

## **St. John XXIII Parish Finance Council Meeting Minutes**

Wednesday, January 15, 2025, 6pm

**Attendees:** Ethan Deutsch, Jerry Dickmann, Dave Didier, Chris Flint, Bill Henkle, Chuck Lanser, Patti Vander Heiden, Mike Weiland, Fr. Pat

**Absent:** Dan Becker, John Weinrich

1. Opening prayer – Eucharistic Revival January reflection.
2. Review/approval of 12/18/24 meeting minutes – Chris motion to accept, Patti 2<sup>nd</sup>, approved.
3. Pastoral Council Report – No Update (December meeting cancelled)
4. PLT Update – Mike provided January 7<sup>th</sup> meeting summary:
  - Allyson, Marie, and Maureen discussed activities surrounding the Strategic Plan initiative to “Explore areas to increase participation, interest, and involvement in events to build community throughout our parish”. These activities included Children’s Liturgy of the Word at the 5pm Mass, promoting weekend and weekday Mass opportunities available to parish/school families, and improving parish/school family communication.
  - Chris Flint gave an update on the Safety and Security Committee.
  - Allyson asked if there was an appetite for a new hard copy version of an SJ23 parish directory. It was decided this traditional resource would no longer be pursued.
5. G&G/LOA report – Bill provided summaries:
  - a. G&G loan balance = \$1,317,797.
  - b. G&G MM = \$101, LOA MM = \$29,438, RBC LOA Account = \$452,999.
  - c. The LOA MM provides for 4.0 months mortgage payments.
6. December YTD Financial Review – presented by Bill
  - a. School
    - Total Revenue favorable by \$7.4K  
Tuition and Fees are \$6.6K to the good and childcare is also \$2.3K to the good Athletics is now lagging budget by \$1.5K and will be addressed
    - Expenses are favorable to budget by \$47.8k driven mainly by \$34k pandemic relief reimbursement for purchases made last year
    - Net revenue YTD is favorable to budget by \$55.2K
    - Nothing noteworthy on school balance sheet
  - b. Parish
    - Total revenue has surplus of \$39.5k

This is driven mainly by \$16.7K favorable General Unrestricted Contributions and \$20.7K stewardship surplus

- Expenses are favorable \$4.7K YTD  
Mainly driven by favorable S&S (\$1.8k) and B&G (\$2.0k) spending YTD
- Net revenue YTD favorable to budget by \$44.2K
- No issues concerning the parish balance sheet

c. Restricted/Cemetery P&L and Balance Sheet

- Received a \$2.5K Restricted Reserve memorial donation and paid \$8.7K for new IC organ internal components

d. Currency Snapshot and other financial data – Bill

- Unrestricted Cash – Parish (\$336,801) and School (\$109,550); cashflow is good
- The restricted cash accounts total \$199,627 for the parish and school combined
- RBC balances are: LOA (\$452,999), SM Maintenance (\$210,652) and Parish/School Reserve (\$499,649)
- Endowments as of Sept. 30, 2024: Parish (\$1,072,523) and School (\$661,797)
- G&G mortgage balance \$1,317,797
- Net Currency Assets = \$2,270,311

7. Committee/Team Updates

- Investment Advisory – No Update
- Personnel Committee January 6<sup>th</sup> meeting update – Bill:  
Committee proposed 3% parish and school wage and salary increases for 2025/26 and the SAC suggested a 3% school tuition increase; motion made by Jerry to accept the proposals, Chuck 2<sup>nd</sup>, all were in favor
- Technology – No Update
- Budget Committee – No Update  
Bill to schedule meeting for February 17
- Safety and Security Committee – Chris  
Chris and group met with Saukville police to tour IC campus and will meet with Port police to tour St. Mary's on Jan. 21 and St. Peter's on Jan. 28; will contact consulting firm to look into grant writing to secure a Federal Safety and Security grant; Chris still looking for a person to Chair the Committee
- B&G projects update – Bill

Presented proposal by Lee Manufacturing concerning the IC clock and bell for a total of approximately \$30K; motion made by Mike to go ahead with the project, Chis 2<sup>nd</sup>, all in favor

Gym floor will be refinished over spring break

St. Mary's vestibule and gathering area flooring will be replaced Jan. 20-31 by Adair Flooring

- Cemetery – No Update

The meeting was adjourned at 7:48pm following the Prayer for the Eucharistic Revival

Submitted by Mike Weiland (1/15/25)

**Faith Formation Commission**

**January 13<sup>th</sup> , 2025**

**Meeting minutes**

## SJXXIII Combined Commission/Committee Minutes for January 2025

Attendance: P - Present; E – Excused, A - Absent

E	Randy Jerome - Chair	P	Katie Becker
P	Jason Sepanic – Secretary & Pastoral Council Rep	E	Valerie Himsl
P	Maureen Rotramel – Dir Faith Formation & Pastoral Care	P	Kristin Balthazor
E	Lesa Staehler – Assoc Dir FF & PC	E	Dan Becker
E	Dawn Goodno – Assoc Dir FF & PC	P	Mark Geoden
P	Colleen Jentges – School Staff	P	Kathy Sepanic

Jason opened the meeting with the Prayer For Mercy

Staff Remarks –

Maureen: Major focus is on getting ready for the Parish Mission, Feb 16-18th

Old Business:

-Reviewed Server Recommendations (Jason) – Group reviewed and discussed recommendations one last time. It was decided that #6 would be deleted. Final list is below and will be forwarded to the Pastoral Counsel for considerations.

New Business/Open Discussion:

-Pastoral Council Action Items: Jason as the Pastoral Council Rep presented the action items developed by the Pastoral Council. Time was spent discussing the items that the Formation Commission were given the Lead on and what those tactics really meant.

1.1.1 Get adults to find their faith again – Lots of discussion on what “finding” meant and what the desired end state is for this....is it just an increase in Mass attendance or something more. Discussion on the “Shoulder Tap” method of getting individuals/families involved and use of social media (See below)

1.1.2 Get kids to 5pm Mass on Sundays before CRE. Make 5pm Mass a “youth centered” one – It was brought up that the only CRE on Sunday’s is Confirmation Prep. If the desired end state is to have Youth Focused Mass that draws in Families (School/CRE) and the Confirmation Class it might be better to have the Worship in the lead with Formation in support.

## SJXXIII Combined Commission/Committee Minutes for January 2025

1.1.6 Get students involved with parish events. A lot of discussion on what “carrots” could be used outside of Uniform Passes for SJ23 School students. How are we “recruiting” youth involvement.

-Social Media Advertising – Lots of dialogue on how much the Parish is doing. Is everyone reading the bulletin, Sign of the Times. Young adults/youth are all on their phones – how are we reaching them, we need to do better with our Social Media presence...pushing small digestible bites. IE break up Sign of the Times so each story/topic is a different post on Instagram or Twitter/X. Discussion on whose responsibility this is. There was also discussion about the updated SJ23 App and how to use it.

-Promoting the Parish Mission – The Social Media discussion tied in to this. There was also discussion on hospitality for the Parish Mission. Mark will reach out to Chris Flint (Welcoming/Hospitality) for some direction/guidance on what she recommends for food/drink requirements and coordinating with Committees/Groups within the Parish to support hospitality each night of the mission.

-Ministry Fair – Maureen felt that there is enough material from the last Ministry Fair for the Formation Commission that we didn't need to create anything. She, Lisa, and Dawn would work the table because they know the needs best.

Jason closed the meeting with the Memorare

Our next meeting will be February 10th at 6:00pm in room 144. Focus of meeting is on the Parish Mission and helping Maureen tie up any loose ends.

Submitted by Jason Sepanic

*Faith Formation Commission*

Recommendations for Increasing Numbers of Youth Serving at SJXXIII Masses

1. Uniform Passes be awarded to SJXXIII students for serving Sunday Masses. Could be every Mass or every 2<sup>nd</sup>, 4<sup>th</sup> Mass, etc.
2. End of year party or trip of some sort...Chinooks Game, Pizza Party, etc. Approach Men's Group, Women's Group, Knights for donations to fund.
3. Give Servers their own White Cincture upon being trained, add knots for accomplishments (# of Masses, Holy Days, Sacramental Masses, etc.) Give a Gold Cincture after a year or more as a Server.
4. Allow 4<sup>th</sup> Graders to be Servers (At least train them during their 4<sup>th</sup> Grade year). Can Father train a Trainer to free him of this task?
5. Require SJXXIII and CRE Students to serve at a minimum 1 Weekend mass per year and create a master schedule and enroll all. We have over 200 kids at the School and CRE. Let's assume 100 of them are age eligible (4-8th grade). With 100 students and two at each mass that would cover 50 masses. If they do more great... Does worship have a calendar for servers (digital)? Then the ask to St John XXIII school religious Ed is to monitor sign ups and close out 1 minimum per each trained server and ensure all are enrolled once. If we get 10% that continue serving out of that group we've exponentially increased our server pool. It is suggested this requirement is renewed annually as part of school requirement.

**Tuesday, January 14, 2025**

**6:30 pm Chris Flint's House, PW**

**Be Christ Inspired, Joyfully Live Our Call**

Present: Maria Welz, Barbara Bode, Margaret Gotcher, Katie Rutz, Chris Flint, Allyson Olivier

1. Opening Prayer – Chris opened with a great TRUST prayer
2. Minutes of last meeting – were accepted as written
3. Committee Involvement with Child, Youth and Young Adult
  - Spaghetti Supper – February 1<sup>st</sup>- Setup 3:30; Chris ask Girls Scouts if they want to help out again, Margaret, Chris Barbara
  - First Communion – April 26-27
  - Confirmation – May 3
4. Treasurer's Report – Chris reported that of the \$3700 we began the year with, we have spent \$2911 and w/ Free Will Offerings and rebates we have a balance of \$2040.
5. January Hospitality
  - a. January 19 - St. Mary's 10:30 - Janet, Patty & Pat (Knights of Columbus), Margaret
  - b. January 25– HWAP Knights of Columbus St. Peter's 4:30 – Chris, Marie, Margaret
  - c. January 26 – HWAP Knights of Columbus St. Peter's 5:00 – Maria, Chris
6. February Hospitality
  - a. February 9 – IC 8:30 – HWAP Christian Women's Club, Patty, anyone else?
  - b. February 16 – St. Mary's 10:30 –HWAP Christian Women's Club, Patty, Carol, Pat
  - c. February 22 – 4:30 St. Peter's – HWAP Christian Women's Club, Chris, Patty, Margaret
  - d. February 23- 5:00 St. Peter's – HWAP Christian Women's Club. Leslie, Karen
7. The Chosen – Bible Films until Season 5 is released
  - a. February 4, 6:30 pm St. Peter's – Chris
  - b. February 18, 6:30 pm St. Peter's – Chris
  - c. March 4, 6:30 pm St. Peter's – Chris
  - d. March 18, 6:30 pm St. Peter's – Chris
8. Hospitality on January 21, 2025 De Sales Seminary Fundraiser, St. Peter's 6:00pm
  - See separate spreadsheet – **Event Cancelled due to extreme weather**
- 9.. Schedule for meetings for 2025

- a. March 11 – Margaret’s home – 247 E Redding Circle, Belgium
- e. May 13 - Patty Villeneuve’s home
- f. Summer get-together - When and Where

**10.** Pulpit announcements – need to get them to Sandie (Monday before event)  
Chris

and Betty Anne have been taking care of this. Thank you, they have been wonderful.

Bulletin announcements must be in by noon on the Monday before it goes in the bulletin, and that is the weekend before the hospitality.

**11.** Other Hospitality events

- Parish Mission – February 17, 18, 19; Ministry Fair on 2/18

**12.** Supplies needed – let Patty know

**13.** HWAP plans – None scheduled beyond March

**14.** Next Meeting is March 11, Margaret’s home, 6:30.

**15.** Closing prayer – Chris

Respectfully submitted, Barbara Bode

1/16/2025



SJXXIII Combined Commission/Committee Minutes for January 2025

Jan 2025						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
		1	2	3	4	5
Monday 8 Submit Bulletin Announcement for SM 1/28  Dine	Tuesday 7 W Sign The Chosen	Wednesday 8 Submit Page1 Announcement for C 1/29 by Neon Dine	Thursday 9	Friday 10	Saturday 11	Sunday 12 8:30 IC Hospitality Wendy +ADC Patty
Monday 13 Submit Bulletin Announcement for SP 1/25-26	Tuesday 14 Worshipping Meeting Chair: Neve Mark, PC, Barb, Kate, Alison, M, Margaret	Wednesday 15 Submit Page1 Announcement for SM 1/29 by Neon	Thursday 16	Friday 17	Saturday 18	Sunday 19 10:30 AM Hospitality Wendy +ADC Carol Donnell Janet Coffey Margaret, Pat & Patty
Monday 20	Tuesday 21 De Sales Sommers Fundraiser Moria  Prepared Not to continue	Wednesday 22 Submit Page1 Announcement for SP 1/25-26 by Neon	Thursday 23	Friday 24	Saturday 25 4:30 SP Hospitality Wendy +ADC Chris, Neve Margaret	Sunday 26 5:00 SP Hospitality Wendy +ADC Wendy Moria, Chris Wendy +Dine
Monday 27 Submit Bulletin Announcement for IC 1/28	Tuesday 28	Wednesday 29	Thursday 30	Friday 31		

Feb 2025						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1	2
					4:30 SP Spaghetti Dinner Barb, Margaret, Chris	
Monday 8 Submit Bulletin Announcement for SM 2/16	Tuesday 7 W Sign The Chosen	Wednesday 8 Submit Page1 Announcement for C 1/29 by Neon	Thursday 9	Friday 10	Saturday 11	Sunday 12 8:30 IC Wendy +CWS Moria, Patty, Carol Donnell Michelle Wendy making Laffan?
Monday 15 Submit Bulletin Announcement for SP 2/22-23	Tuesday 14 No Meeting	Wednesday 15 Submit Page1 Announcement for SM 2/16 by Neon	Thursday 16	Friday 17	Saturday 18 10:30 AM Hospitality Wendy +CWS Margaret Laffan, Pat, Patty, Carol donnell Mission	Sunday 19 10:30 AM Hospitality Wendy +CWS Margaret Laffan, Pat, Patty, Carol donnell Mission
Monday 17 Mission	Tuesday 18 W Sign Ministry Fair	Wednesday 19 Submit Page1 Announcement for SP 2/22-23 by Neon	Thursday 20	Friday 21	Saturday 22 4:30 SP Wendy + CWS Chris, Margaret	Sunday 23 5:00 SP Wendy +CWS Larkin, Susan
Monday 24 Submit Bulletin Announcement for IC 2/8-9	Tuesday 25	Wednesday 26	Thursday 27	Friday 28		

Mar 2025						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1	2
Monday 8 Submit Bulletin Announcement for SM 3/16	Tuesday 7 W Sign The Chosen	Wednesday 8 Submit Page1 Announcement for C 1/29 by Neon	Thursday 9	Friday 10	Saturday 11	Sunday 12 8:30 IC Hospitality Michelle Donnell (not attending) Moria, Margaret
Monday 15 Submit Bulletin Announcement for SP 3/13-15	Tuesday 14 Worshipping Meeting Patty's House	Wednesday 15 Submit Page1 Announcement for SP 3/13-15 by Neon	Thursday 16	Friday 17	Saturday 18 10:30 AM Hospitality Carol, Donnell, Margaret Laffan, Pat, Barb	Sunday 19 10:30 AM Hospitality Wendy +Dine Larkin, Moria, Katie
Monday 17	Tuesday 18 W Sign The Chosen	Wednesday 19 Submit Page1 Announcement for SP 3/13-15 by Neon	Thursday 20	Friday 21	Saturday 22 4:30 SP Hospitality Chris, Neve, Margaret	Sunday 23 5:00 SP Hospitality Larkin, Moria, Katie
Monday 24	Tuesday 25	Wednesday 26	Thursday 27	Friday 28	Saturday 29	Sunday 30
Monday 31 Submit Bulletin Announcement for IC 4/13						

Apr 2025						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Monday 7 Submit Bulletin Announcement for SM 4/13	Tuesday 6 No Meeting	Wednesday 7 Submit Page1 Announcement for SP 3/13-15 by Neon	Thursday 8	Friday 9	Saturday 10	Sunday 11 8:30 IC Hospitality Patty, Michelle Wendy +Dine
Monday 14 Submit Bulletin Announcement for SP 4/10-17	Tuesday 13 W Sign Chris	Wednesday 14 Submit Page1 Announcement for SM 4/10-17 by Neon	Thursday 15	Friday 16	Saturday 17 10:30 AM Hospitality Janet, Coffey, Carol, Donnell, Patty + Wendy +Dine	Sunday 18 10:30 AM Hospitality Larkin, Moria, Katie
Monday 21	Tuesday 22	Wednesday 23 Submit Page1 Announcement for SP 4/10-17 by Neon	Thursday 24	Friday 25	Saturday 26 4:30 SP First Communion Chris, Wendy +Dine	Sunday 27 8:30 IC First Communion SPSP First Communion Chris, Katie
Monday 28	Tuesday 29	Wednesday 30	Thursday	Friday	Saturday	Sunday

# Evangelization Team Minutes

January 20<sup>th</sup>, 2024

Meeting held Monday, January 20<sup>th</sup>, 2024, 6:30 PM, Barbara Bode's house

Attending: Dan Becker, Luci Scheff, Barbara Bode, Dania Sereno, Mark Goeden

Excused: Sue Kruske

- Opening Prayer
  - January Reflection
  
- Book Handout – 'The Three Ordinary Voices of God' – Matthew Kelly
  - Thanks!!! All of the books are gone ☹. Any feedback?
  - Mark noted that we used up all of the books. There was a question of whether we could use more, both of this book, and possibly for future handouts. Let's consider that.
  - Positive feedback was shared by a number of folks that received the book.
  - The team believes that the book handouts are good for our parish community and that they should continue if feasible.
  
- Ministry Fair Planning
  - Table Needs, Staffing the table, and Messaging
  - The Evangelization Team will need one table for the event.
  - We will make available and handout:
    - 'Pocket Jesus' (Barbara is procuring enough for this event)
    - Candy – valentine? (Luci will bring the candy)
    - Evangelization handouts – 'Discipleship'; 'Sermon on the Mount'; and 'Old Testament'. (Mark will bring some copies of these)
  - The Table sign will be put together by Barbara and Luci. To include:
    - "Evangelization Team" as the title.
    - "I Am Sent Forth" as the current bulletin series
    - "The Chosen App" & "TheChosen.tv" to help promote the Chosen series.
  - Signup clipboard for anyone that might want to volunteer to join – (Mark will bring)
  - We will be showing The Chosen live on a laptop on the table. (Mark will bring laptop)
  - It was suggested that we consider advertising for the Mission to outside the parish families – e.g. via the newspaper. [Mark will take this idea to Allyson/Maureen and let them decide]

- Bulletin pieces for Evangelization
  - Final discussion on the first ones.
    - The first 2 bulletin pieces were shared for review by the team. Dania noted a language change possibility for what it means to be 'Sent Forth'. Mark will incorporate this change into the first 2 bulletin pieces and provide for the team to do another review pass.
  - Image needed
    - Mark requested thoughts on what image/logo to use with the "I Am Sent Forth" series. It was suggested that we use a Footprint logo based on our history with previous writings/series.
  - Planning of Schedule
    - We will plan to release the series in roughly 2-week intervals. The first one will be released following the edits and review noted above.
- Future Topic on the horizon
  - "Get adults to find their faith again" – follow up from last meeting.
    - This item is part of the Parish Strategic Plan and assigned by the Pastoral Council to the Faith Formation and Evangelization Teams to pursue a solution.
    - The Pastoral Council germinated this tactic from the larger Action Plan -> "Address concern of decline of youth and young adults at liturgy and in activities." Dan shared that the PC discussion on this item centered around things focused directly on the youth, and they realized that they needed to also speak to the parents. This tactic was specifically added for that purpose.
    - Our discussion centered on that we want to see younger families at mass and other parish events
    - It was suggested that we "Define the desired future state – What does this look like?"
      - The team noted that they believe the target should be to focus on existing School Parents and CRE Parents.
      - The measurement would be to see an increase by this group in activities sponsored by the Parish/School, and ultimately an increase in mass participation.
      - Dania, as Pastoral Council liaison, will take this back to Pastoral Council to confirm that this is appropriate, and what the PC intended when identifying this tactic.
- 'Hands-On' Evangelization ideas?
  - <No discussion> This item will be removed from future agendas.
- Around the table (if time allows)

## SJXXIII Combined Commission/Committee Minutes for January 2025

- Evangelization experiences, learnings, ideas. What have we seen or lived?
  - <No discussion>
- Next Meeting
  - CANCELLED – ~~Monday February 17<sup>th</sup>~~
  - Ministry Fair – Tuesday, February 18<sup>th</sup>
  - Monday, March 17<sup>th</sup>
- Closing Prayer

## **[Week 1]**

### **I Am Sent Forth**

Welcome to Year 3 of the Eucharistic Revival, a year where we focus on Sending Forth. We, each of us, are called to go on mission to proclaim and live the Good News of Jesus.

Pope Francis declared, *“Every Christian is challenged, here and now, to be actively engaged in evangelization; indeed, anyone who has truly experienced God’s saving love does not need much time or lengthy training to go out and proclaim that love.”*

Through this ‘I Am Sent Forth’ series we will look more deeply at what it is to proclaim and live the Good News, how we are already doing this today, and how we might be challenged to further this call within us. Join us on this journey

*Your Evangelization Team*

## **[Week 2]**

### **I Am Sent Forth**

In our previous message from this series we noted that we are called to proclaim and live the Good News as part of who we are as Christians. But Why? Because Jesus commands us: “Go therefore and make disciples of all nations” (Matthew 28:19). We do this in our lives by proclaiming and living the Good News, often in very simple ways. Maybe you are bringing a casserole to your neighbor in need, or when someone asks, “How was your weekend?”, you answer “Football on Saturday, and church on Sunday, the usual stuff.” You and I are participants in Christ’s church, and as such we are called to live and share our faith.

*Your Evangelization Team*

## **Week 3**

What are we hoping for when we share our faith?

## **Week 4**

Evangelization simplified – Simple ways to share our faith

## **Week 5**

Begin Walk with One



## Parish Leadership Team

### Meeting Minutes

Tuesday, January 7<sup>th</sup>, 2025 **5:00 PM**  
**Rm 144** – St. John XXIII School

Meeting held Tuesday, January 7<sup>th</sup>, 2025, 5:03 PM, Rm 144 – St. John XXIII School  
Attending: Bill Henkle, Allyson Olivier, Fr. Pat Wendt, Mike Weiland, Mark Goeden, Chris Flint, Dan Becker, Maureen Rotramel, Marie Lippe, Marcia Nosko (Pastoral Council rep)  
Excused: John Tisdale

1. Opening Prayer
  - a. January Prayer
2. Review minutes of previous meeting
  - a. No Comments
3. Strategic Planning
  - a. Action Plan – Tactics Review: “Explore areas to increase participation, interest and involvement in events to build community throughout our parish” [Allyson, Marie]

2.5.1	Children's Liturgy of the Word at 5:00 on Sunday evenings
2.5.2	Social media marketing and word of mouth of the mass opportunities during the weekend and on Tuesdays.
2.5.3	Integrating communication opportunities between the school and parish (events, students, celebrations, volunteer recognition, etc.) to further engage community involvement.
2.5.4	Outreach to families to become further engaged in the parish

- 1) 2.5.1 - Children's liturgy is now offered each week at 5:00 mass.
- 2) 2.5.2 - Promote Masses (weekend and Tuesdays) to both school and parish families. Emphasizing that Tuesday mass is open to all.
- 3) 2.5.3 - Improve communication and participation around events occurring in both parish and school by communicating to both groups.
- 4) 2.5.4 – This item was merged with 2.5.3.
- 5) Additional commentary:
  - a. How will we know/measure that these items are complete and/or successful?
    - i. 2.5.1 is already in place

- ii. 2.5.2 will be done through social media ('complete' will be when this is actively being done)
      - iii. 2.5.3 success is measured by increased participation. Measurements/Counts will need to be taken over time to prove out success / or not.
    - 6) The PLT team accepted these 3 Tactics for this Action Plan
  - b. Action Plan – Update: “Address the concern of decline of youth and young adults at liturgy and in activities.” [Marcia]
    - a. Marcia shared a PowerPoint plan for how the Pastoral Council Liaisons will go to their Commissions/Committees to communicate and set expectations for achieving the tactics.
    - b. Marcia also shared a Scorecard model for how the success will be measured. The Scorecard will be presented to PC at their January meeting.
    - c. The PLT team was elated to see the organization and planning that the Pastoral Council is preparing and beginning to execute on.
4. Walk-on Topics
- a. Safety and Security Committee Grant writing prep - tour of IC w/ the Saukville police [Chris]
    - i. Two Saukville police officers toured IC with Chris, in preparation for possible grant requests.
    - ii. Recommendations:
      - 1. Add coating to the windows to protect from breakage; Add cameras both inside and outside the church; Retrain ushers on situational awareness; Lock the basement w/padlock.
    - iii. Suggestions:
      - 1. Add a silent Panic Alarm
    - iv. St. Mary's walkthrough is scheduled for the 21<sup>st</sup>
    - v. St. Peter's walkthrough is scheduled for the 28<sup>th</sup>.
  - b. Interest in a Parish Directory [Allyson]
    - i. 'Universal Church Directories' has been calling to suggest doing a parish directory.
    - ii. Allyson asked whether we want to do a new parish directory. After much discussion, the PLT team decided that a Directory is not desired at this time. CCB is an alternate source of information, and families can choose to do photos by other means on their own.
    - iii. Additional discussion surrounded increased use of CCB for directory purposes.
5. Next Meeting – February 4<sup>th</sup>, 5:00



6. Closing Prayer

ST. JOHN XXIII

BE CHRIST INSPIRED - JOYFULLY LIVE OUR CALL

January 9, 2025 B&G MEETING MINUTES

Meeting called to order at 6:07.

Opening prayer.

Review minutes from our December meeting, no changes.

1. SM: The next SM maintenance subcommittee meeting is Feb. 3.  
Vestibule/gathering area flooring will start soon. It was decided to get bronze holy water fonts instead of marble.
2. IC: There weren't enough members present at the last finance meeting to approve the steeple bells/clock upgrades, this will be decided at their next meeting.
3. A decision should be made soon if we want any accent color when Krause does the trim work on the church.
4. The plowing company piled snow onto the public sidewalk, and our private sidewalk, making it difficult to do snow blowing. The company has been notified.
5. The SW downspout needs to be redirected so that water doesn't freeze onto the concrete.
6. Patrick learned about a simple security fix while meeting with two Saukville PD officers during a Safety & Security Committee walk-through of the building. It was suggested to put a padlock on the cellar doors going down to the basement to hopefully eliminate anyone hiding in that space.
7. SP: Everyone agrees that the parking lot drive entry lighting is working well. Entering/exiting after dark is certainly easier with this lighting.
8. We received a quote for gym floor finishing from a different company because our usual vendor never got back to us. They quoted \$4000.00 to put a new finish coat on the floor (no sanding).
9. The new lighting for the church is delayed due to waiting for some electrical components.
10. There will be a Ministry Fair at the end of our parish mission on February 18. Patrick, and possibly Todd, will represent our committee.

Closing Prayer.

Next meeting: February 13 at 6:00.

Attendance: present y/n

SJXXIII Combined Commission/Committee Minutes for January 2025

Steve B y Gene M n

Mary B y Don G n Ken N y

Todd B y Bill H y Joe R n

Dale B y Patrick J y Kevin S n

St. John XXIII Stewardship

January 15<sup>th</sup> 2025

Meeting Minutes

Members Present: Mike L, Allyson O, Dan O

Members Excused: Barb D

## SJXXIII Combined Commission/Committee Minutes for January 2025

### Members Absent:

I. Call to Order at 5:30 PM.

II. Opening Prayer: Allyson O.

III. Pastoral Council Update

a. Marsha is working with the liaisons regarding the parish survey. What jumped out from the responses to

work/focus on? The plan is to send that feedback to the commissions.

b. How to get School Choice families who aren't Catholic involved in the school and activities.

IV. Stewardship Pledge Campaign

a. Goal is \$1,2062,600 for current fiscal year

b. Currently have \$349,206 in envelopes, \$237,703 via ACH and \$36,281 through offertory

c. Regarding the pledge campaign for next fiscal. Most parishioners who have responded have met or

exceeded the requested 2.5% increase.

V. Stewardship and Communication Update

a. Rectory Refresh

i. Men's society donated \$5k. Women's society donated \$6k and an anonymous parishioner donated \$1,500 for the work.

b. Discussions have been held around volunteer recognition. How do we recognize volunteers?  
By group,

everyone?

VI. Ministry Fair

a. One Stewardship table with everyone under the Stewardship umbrella being present. The goal is to have

members who can talk about what we do and what our vision is. (More events and opportunities to get

parishioners involved)

VII. Planning of outings

a. Dan is talking with St Joseph's Chapple to coordinate a tour with bus and lunch on site. Timing is early

spring.

## SJXXIII Combined Commission/Committee Minutes for January 2025

VIII. Closing prayer – Mike L

IX. Meeting adjourned at 6:38 PM.

Worship Commission Minutes – St. John XXIII Parish

Thursday, January 2nd, 2025

Next Meeting: February 6th, 2025 Prayer Leader: Katie R.

Attendance: Tim H, Linda G, Trish P, Father Pat, Kay S, Katie R, Julie M, Margie B

Absent excused: Jim H, Dawn G

Old Business

- Parish Mission – February 18th Ministry Fair in Rooms 144/45. We are signed up for 2 tables. Need to be ready to provide information and recruit. Members should look for what we have from the last fair and discuss at the February meeting and who will man the tables.
- Subcommittee still to meet for formation/training for liturgical ministers/set meeting soon
- Blessing at mass for those taking communion to the homebound – Start date? Bulletin and newsletter announcements. Two separate issues here...First, when to begin the blessing at mass for those individuals and, second, Katie would like the names of these individuals to provide guidance and/or continued education or training on the ministry.

#### New Business

- Advent/Christmas – flower order confusion resolved. Perhaps order in person for Easter. Question from parishioner as to why our busiest and live stream mass (Eve at St. Peter site) did not have the choir singing...something to think about.
- Parish survey/PLT/Evangelization/Stewardship all asking to look at music at church sites...specifically adding contemporary hymns to mass. Tough and lively discussion. Brain storming...bulletin inquiry for musicians, playing in the Narthex before mass, choosing a certain mass to offer this music...is there a budget for this? Trish P. has invited Dan B. and Mark G. to attend the next meeting to give more guidance. Also discussed/questioned the “rotation” of the choir to all church sites. Tim would need help with this area is outside of his training and would likely require more musicians.

#### Reports

Father Pat – Reminder January 18th 4:30pm signed mass

Tim – No report

Council – No report

#### Liaison reports

Environment – Katie...distributed a form to Margie and Kay – it is preferred to check out a credit card for purchases rather than submitting a reimbursement form

Eucharistic Ministers – No report

SJXXIII Combined Commission/Committee Minutes for January 2025

Lectors – No report

Sacristans – a few new volunteers at IC!

Servers and formation – No report

Ushers – No report