

SJXXIII Combined Meeting Minutes – March 2025

St. John XXIII Catholic Parish

Pastoral Council Minutes

Be Christ Inspired, Joyfully Live Our Call

Thursday, February 25th, 2025, Rm. 144, Starting 6:30 PM

In Attendance: Marcia Nosko, Jason Sepanic, Father Pat, Allyson Olivier, Christ Flint, Bill Henkle, Cindy Witte, Sandra Pessaro

Excused: Dania Sereno, John Weinrich, Barb Dickman, Dan Becker

Eucharistic Revival Reflection – Marcia Nosko

Approval of Minutes January 2025 - Minutes approved, no mention of amendments

If there are amendments you were not able to submit, please reach out to Kellie

Annual Summit

Date set for Tuesday, May 27th, 4:30 setup, 5:00 start

Discussion was held on potential change to format. Marcia will reach out to a few potential speakers who can help lead us regarding our parish strategy. Topics could be around education and inspiration. Some names suggested were Brenda Klein and Rich Harder. Marcia will update us at our next meeting.

Strategic Initiative

We decided to wait for an extended discussion until we have the larger group present.

Marcia will contact Linda Guokas regarding a Pastoral Council replacement for Jim Haley since he needs to step down from the council. Many of the strategic plan action items were assigned to the Worship Commission.

Jason shared the Formation's team retooling of the action statement for Tactic 1.1 "Help adults find their faith again" was changed and approved by those present to

"Provide an environment that invigorates parent/young adult faith practices."

Commission/Committee Reports - Additional information not covered in minutes

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- Human Concerns - Cindy no additional notes
- School Advisory - Sandra led a discussion on bingo and volunteer needs. She will bring the ideas shared by the council to the SAC and PTO
- Stewardship and Communications - Allyson gave us an update on a potential parish trip to St. Joseph Chapel in the coming Spring. They are working on transportation solutions. Attendees would go to Mass, be able to see the relics of the Chapel, and have a lunch with the sisters
- Welcoming - Chris shared the plans for a few of the upcoming parish events. The Zeal for the Lord's House Fundraiser event was rescheduled to Tuesday, March 20th. We have no other HWAP sponsors for the remainder of our fiscal year. If you know of any organizations or committees that could benefit, council members are encouraged to contact them.
- Formation – Jason shared the retooling of our Tactic 1.1 statement earlier in the meeting
- Evangelization – no additional notes
- Finance – Bill folded in updates during his staff report
- Parish Leadership – Fr. Pat no additional notes
- Staff Report – Bill announced that we filled the maintenance position. His name is Ryan. He is the son of a former employee and will be a great fit for the team. March 7th, work on the lighting fixtures in the St. Peter site will begin. The same company will also work on the auto lighting for our hallways. Additional lighting concerns in the eastern part of the parking lot are on deck to be addressed. Shared kitchen space discussions have improved with the increase in communication between groups. The gym floor will be refinished over Spring Break. The new surface will include Pickle Ball courts!! They will be available to the public. Equipment rentals will also be made available

Other general business no additional notes or business

Next Meeting- March 25, 2025

Closing Prayer – Our Father led by Marcia Nosko

Upcoming Events:

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March 1 EpiPen and Narcan Training

March 4,18 The Chosen

March 5 Ash Wednesday

9:00 a.m. Mass, St. Peter's

12:00 noon Prayer Service w/Communion, St. Mary's

7:00 p.m. Mass, Immaculate Conception

March 6, 20, 27 Emmaus 90 Formation Watch Party (no session is scheduled the w/o Ash Wednesday)

March 12, 19 Stations of the Cross

March 20 Zeal for the Lord's House Fundraiser

Council Terms:

Year 3 - Dania Sereno, John Weinrich

Year 2 – Jim Haley (resigned), Marcia Nosko, Sandra Pessaro

Year 1 - Barbara Dickmann, Kellie Kretlow, Jason Sepanic, Cindy Witte (after initial 3 year term)

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Wednesday, March 19, 2025, 6pm

Attendees: Ethan Deutsch, Jerry Dickmann, Dave Didier, Chris Flint, Bill Henkle, Chuck Lanser, Patti Vander Heiden, Mike Weiland, Fr. Pat

Absent: Dan Becker, John Weinrich

1. Opening prayer (Eucharistic Revival March reflection).
2. Review of minutes from last meeting - Chris made motion to accept, Chuck 2nd.
3. Pastoral Council Report - Bill provided highlights of February 25 meeting:
 - a. Pastoral Council Summit scheduled for May 27.
 - b. Members of Commissions, corresponding Committees, and other leadership groups encouraged to attend.
 - c. An outside speaker is being pursued.
4. PLT Update - Mike provided a summary of March 18 meeting:
 - a. Briefly walked through Action Plans and associated Tactics following from Parish Survey results.
 - b. Marcia Nosko will coordinate with the Pastoral Council and Worship Commission to make sure they are aligned as it relates to music feedback from the survey.
 - c. All agreed that in the near future we have to communicate to the parish at large the Action Plans and Tactics that have been developed in response to the survey.
 - d. It was noted that the St. Francis de Sales gathering has been re-scheduled for 3/20/25, and attendance is likely to be much lower than expected.
 - e. Alyson Oliver expressed concern surrounding potential volunteer burnout.
5. G&G/LOA report - Bill:
 - a. G&G loan balance = \$1,310,140, RBC Account = \$550,970.
 - b. G&G MM = \$2,775 + LOA MM = \$34,053 provides for 5 months mortgage payments.
 - c. Since our loan is due September 1, 2025, Bill has initiated conversation with PWSB concerning paying down the debt and refinancing.
 - d. Received a \$104,419 LOA disbursement on February 11, 2025 of which \$94.4K was combined with \$181K T-Bill that matured earlier in February to make a 3-month T-Bill investment @ 4.29% that will yield \$278K.
6. YTD Financial Review - Bill:
 - a. School
 - Total Revenue favorable by \$5.6K. Tuition and Fees are \$7.8K to the good. Athletics is now lagging budget by \$1.6K and is being addressed. Annual fund is on target YTD. Recently held Key Event is expected to reach its goal for this year.

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- Expenses are favorable to budget by \$37.1K driven mainly by \$34k pandemic relief reimbursement for purchases made last year.
- Net revenue YTD is favorable to budget by \$42.7K.
- Nothing noteworthy on school balance sheet.

b. Parish

- Total revenue is unfavorable to budget by \$7.0K, but trending better than last month's YTD shortfall of \$18.1K following from an uptick in February stewardship.
- Bill noted Allen Edmonds one month behind on land lease payment and is in discussion with holding company concerning future payments.
- Expenses favorable \$14.8K YTD, mainly driven by B&G surplus of \$11.0K YTD.
- Net revenue YTD is favorable to budget by \$7.8k.

c. Restricted/Cemetery P&L and Balance Sheet

- Received a \$10k donation to G&G and a \$104.4 LOA disbursement.
- We paid \$5.9k for SM subfloor repair.
- Received another \$17.5k STEAM donation.

d. Currency Snapshot and other financial data - Bill:

- Unrestricted Cash - Parish \$353,832 (however, approximate \$80K Arch assessment hit the bank today) and School \$252,570 (driven mainly by WI Choice payment).
- The restricted cash accounts total \$189,253 for the parish and school combined.
- The balances at RBC are as follows: LOA \$550,970, SM Maintenance \$201,124 and Parish/School reserve \$503,234.
- Endowments as of Dec. 31, 2024: Parish \$1,051,854 and School \$649,045.
- G&G mortgage balance \$1,310,140.
- Net Currency Assets = \$2,485,394.

7. Committee/Team Updates

a. Investment Advisory - No update

b. Personnel Committee - No update

c. Technology - Bill:

- ETA's tech support 3-year contract is up 6/30/25; Bill getting quote from another vendor.
- Parish and School migrating from Windows 10 to 11.
- We will be replacing the network/internet firewall this summer.

d. Budget Committee - Bill:

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- Meeting held March 17. Initial drafts are encouraging, with Parish and School combined being short approximately \$26K.
- e. Safety and Security - Chris:
 - Usher training set up for May 12.
 - Still no Chairperson identified.
- f. B&G project update - Bill:
 - SM entrance reflooring complete and gathering area south wall painting has begun.
 - IC clock/bell controls should be completed by May.
 - SP lighting (church/auto in hallways/east parking lot) is nearly complete, and the gym floor is being refinished the week of March 24.
- g. Cemetery - looking to add another columbarium.

The meeting was adjourned at 7:41pm following the Prayer for the Eucharistic Revival.

Submitted by Mike Weiland (3/20/25)

Parish Leadership Team

Meeting Agenda

Tuesday, March 18th, 2025 5:00 PM

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Rm 144 – St. John XXIII School

Meeting held Tuesday, March 18th, 2025, 5:00 PM, Rm 144 – St. John XXIII School

Attending: Bill Henkle, Allyson Olivier, Fr. Pat Wendt, Mike Weiland, Mark Goeden, Chris Flint, Marcia Nosko

Excused: Marie Lippe, Dan Becker, Maureen Rotramel

1. Opening Prayer

a. March Prayer

2. Review minutes of previous meeting

a. No Comments

3. Strategic Planning

a. Progress Update on Survey Action Plans/Tactics

i. 3.6 Music – Discussion regarding redundancy between this Action Plan and the work that Pastoral Council is engaged in under 3.7. It was decided that Pastoral Council will take up discussion on 3.6 as part of their work on 3.7.

1. [Mark] to send Music survey feedback to Marcia

2. Fr. Pat mentioned concern with decreasing number of volunteers on the Worship Commission.

ii. 3.7 Youth & Young adults –

1. Updated 3.7.1 to “Provide an environment that invigorates parent/young adult faith practices”

iii. 3.8 Physical Environment for seniors

1. Bill is planning to provide tactics on this at our next meeting.

iv. 3.9 Inviting and Welcoming

1. Chris provided updates on 3.9.1 and 3.9.3, that both are progressing forward – mostly by happenstance.

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v. 2.6 Faith Formation improvements

1. It was noted that 2.6.2 and 2.6.3 have some overlap with items in 3.7. Mark to follow up with Maureen on this to see if adjustments should be made, to include Marcia.

b. Communication to Parishioners on the Survey Action Plans

i. The team is anxious to get another communication out to parishioners on the Survey Feedback. The plan will be to get through discussion on 3.8 in our next meeting and then begin to formulate the communication to include a summary of the Action Plans and Tactics.

4. Walk-on Topics

a. St. Francis DeSales Fund Raiser

i. The fund raiser is scheduled for this Thursday

ii. 26 RSVPs – significantly lower than expected/desired

iii. SJXXIII sent 1900+ emails / Bulletin / SOTT

iv. If there are food/beverage leftovers, the Summit would be a grand opportunity to use them.

b. Volunteer burnout and overcommitment

i. Allyson shared that our volunteers are taking on too much

ii. Discussion centered on ways to improve the situation, including providing:

1. Role descriptions

2. Training

3. Recruitment focus

4. Nurturing volunteers

iii. Action – Allyson will draft a strawman of how we could attack this.

c. May Summit

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- i. Marcia is reaching out to find a speaker for the event (May 27th)
 - ii. Marcia and Allyson to discuss invitations and what the committees can provide.
5. Next Meeting – April 1st, 5:00
6. Closing Prayer

Welcome Committee Meeting Minutes

Tuesday, March 11, 2025

6:30 pm St Peter's Narthex

Be Christ Inspired, Joyfully Live Our Call

- 1. Opening Prayer – Margaret
- 2. Committee Involvement with Child, Youth and Young Adult

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First Communion – April 26-27

Confirmation – May 3

3. Treasurer's Report – Chris – Of the \$3700 budget we began the year with, Welcoming spent \$3363.94, received \$348.72 in Free Will Offering and \$39.00 in rebates leaving a balance of \$823.78.
4. Allyson proposed that our hospitality Budget may be cut going forward, discussed ways of doing that. Hostesses will run a count of guests at each hospitality. We discussed the idea of parish families being asked to host a hospitality. Allison will look into that idea considering school families. Also brought up possibility of asking several businesses to donate breakfast or evening items to help advertise their business, coupons could be given out.
5. March Hospitality
 - a. March 16 - St. Mary's 10:30 - Margaret, Pat, Barb (Carol picking up donuts)
 - b. March 22– St. Peter's 4:30 – Chris, Margaret
 - c. March 23 – St. Peter's 5:00 – Leslie, Michelle, Maria, Kellie
6. April Hospitality – For Communion Masses, Chris will order Cupcakes, No blue frosting. Chris will pickup for St Peter's 2 masses; Need someone to pick up for IC & SM Sunday morning.
 - a. April 6 – IC 8:30 -Originally 4/13 due to Human Concerns setting flowers for the homebound. Need to switch donut order.
 - b. April 20 – St. Mary's 10:30, EASTER - We decided to cancel for Easter. Need to cancel donut order w/ the Pig.
 - c. April 26 – 4:30 St. Peter's – FIRST COMMUNION - Chris, Patty, Barb
 - d. April 27- FIRST COMMUNION SUNDAY
 - a. 8:30 IC – Patty, Who Else?
 - b. 9:00 SM – Pat, Janet, Margaret
 - c. 5:00 SP – Chris, Kellie, Maria
7. The Chosen – Moses & Joseph
 - a. March 18, 6:30 pm St. Peter's – Chris
 - b. April 1, 6:30 pm St. Peter's – Chris
 - c. April 15, 6:30 pm St. Peter's – Chris
 - d. May 6, 6:30 pm St. Peter's – Chris
8. Hospitality on March 20th, 2025 De Sales Seminary Fundraiser, St. Peter's 6:00pm; See spreadsheet for specifics
9. Hospitality for Confirmation, May 4, 2025 St Peter's 5PM. Chris, Patty. Chris will order cake(s) and will discuss having other food as well.
10. Schedule for meetings for 2025
 - a. May 13 – Patty
 - b. Summer Get Together – When and Where

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11. Pulpit & Bulletin Announcements

- a. Pulpit due to Sandie Wednesday noon before the event
- b. Bulletin due to Amy Jo Monday Noon 2 weeks before the event (must be in the bulletin the week before the event)

12. Supplies Needed – Let Patty Know

13. HWAP Schedule – None currently scheduled

14. Evangelization committee and other leadership committee will be given names of people who have joined the parish within the last three years. Parish Leadership reaches out to new members when they first join but then it is felt that we need to follow up with new members beyond the initial interaction.

15. Next Meeting – May 13, Patty's home

16. Closing Prayer - Chris

Respectfully Submitted Barb Bode

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Mar 2025						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday 1	Sunday 2

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Monday 3 Submit Bulletin Announcement for SM 3/16	Tuesday 4 6:30 SP The Chosen	Wednesday 5 Submit Pulpit Announcement for IC 3/9 by Noon	Thursday 6	Friday 7	Saturday 8	Sunday 9 8:30 IC Hospitality Michelle donuts (not serving) Maria, Margaret
Monday 10 Submit Bulletin Announcement for SP 3/22-23	Tuesday 11 6:30 Welcoming Meeting Patty's House	Wednesday 12 Submit Pulpit Announcement for SM 3/16 by Noon	Thursday 13	Friday 14	Saturday 15	Sunday 16 10:30 SM Hospitality Carol Donuts, Margaret coffee, Pat, Barb
Monday 17	Tuesday 18 6:30 SP The Chosen	Wednesday 19 Submit Pulpit Announcement for SP 3/22-23 by Noon	Thursday 20 6:00 SP De Sales Seminary Fundraiser See Spreadsheet	Friday 21	Saturday 22 4:30 SP Hospitality Chris, Margaret	Sunday 23 5:00 SP Hospitality Leslie Michelle? Maria, Kellie
Monday 24 Submit Bulletin Announcement for IC 4/6	Tuesday 25	Wednesday 26	Thursday 27	Friday 28	Saturday 29	Sunday 30
Monday 31						

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Apr 2025						
Monday	Tuesday 1 6:30 SP Chosen Chris	Wednesday 2	Thursday 3	Friday 4	Saturday 5	Sunday 6 8:30 IC Hospitality Patty, Who Else
Monday 7	Tuesday 8 No Meeting	Wednesday 9 Submit Pulpit Announcement for SM 1/13 by Noon	Thursday 10	Friday 11	Saturday 12	Sunday 13
Monday 14 Submit Bulletin Announcement for SP 4/26-27	Tuesday 15 6:30 SP Chosen Chris	Wednesday 16	Thursday 17	Friday 18	Saturday 19	Sunday 20 Easter Hospitality Cancelled
Monday 21 Submit Bulletin Announcement for SP 5/4 Confirmation	Tuesday 22	Wednesday 23 Submit Pulpit Announcement for SP 4/26-27 by Noon	Thursday 24	Friday 25	Saturday 26 - Cupcakes 4:30 SP First Communion Chris, Patty, Barb	Sunday 27 – Cupcakes 8:30 IC – Patth, Who Else? 10:30 SM Pat, Janet, Margaret anyone else? 5PM SP First Communion Chris, Kellie, Maria
Monday 28 Submit Bulletin Announcement for IC 5/11	Tuesday 29	Wednesday 30 Submit Pulpit Announcement for SP 5/4 Confirmation by Noon	Thursday	Friday	Saturday	Sunday

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May 2025						
Monday	Tuesday	Wednesday	Thursday 1	Friday 2	Saturday 3	Sunday 4 Cake, and 5pm SP Confirmation Janet, Leslie, Chris
Monday 5 Submit Bulletin Announcement for SM 5/18	Tuesday 6 6:30 SP The Chosen Chris	Wednesday 7 Submit Pulpit Announcement for IC 5/11 by Noon	Thursday 8	Friday 9	Saturday 10	Sunday 11 8:30 IC Hospitality Patty & Michelle
Monday 12 Submit Bulletin Announcement for SP 5/24-25	Tuesday 13 Welcoming Meeting 6:30 Loc TBD	Wednesday 14 Submit Pulpit Announcement for SM 5/18 by Noon	Thursday 15	Friday 16	Saturday 17	Sunday 18 10:30 SM Hospitality, Janet Coffee Carol Donuts
Monday 19	Tuesday 20 6:30 SP The Chosen	Wednesday 21 Submit Pulpit Announcement for SP 5/24-25 by Noon	Thursday 22	Friday 23	Saturday 24 4:30 SP Hospitality Chris	Sunday 25 5PM Hospitality Leslie
Monday 26 Submit Bulletin Announcement for IC 6/8	Tuesday 27	Wednesday 28	Thursday 29	Friday 30	Saturday 31	Sunday

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June 2025						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday 1
Monday 2 Submit Bulletin Announcement for SM 6/15	Tuesday 3 6:30 SP The Chosen	Wednesday 4 Submit Pulpit Announcement for IC 6/8	Thursday 5	Friday 6	Saturday 7	Sunday 8 8:30 IC Hospitality
Monday 9	Tuesday 10 No Meeting	Wednesday 11 Submit Pulpit Announcement for SM 6/15 by Noon	Thursday 12	Friday 13	Saturday 14	Sunday 15 10:30 SM Hospitality
Monday 16 Submit Bulletin Announcement for SP 6/28-29	Tuesday 17 6:30 SP The Chosen	Wednesday 18	Thursday 19	Friday 20	Saturday 21	Sunday 22
Monday 23	Tuesday 24	Wednesday 25 Submit Pulpit Announcement for SP 6/28-29 by Noon	Thursday 26	Friday 27	Saturday 28 4:30 SP Hospitality	Sunday 29 5PM SP Hospitality
Monday 30						

**St. John XXIII Catholic Parish
Safety & Security Committee Meeting
Minutes from February 2, 2025
Parish Office Conference Room**

BE CHRIST INSPIRED, JOYFULLY LIVE OUR CALL

In Attendance: Chris Flint, Patrick Jentes, Doug Graham, Steve Ziebell, Kendal Feilen

We met to review site tours to-date, discuss Monday nights at St Peter's, the Danna Group and usher training.

1. Notes on the site tours are attached to these minutes.
2. The policy of no outside persons or organizations should be using the St Peter's site on Monday CRE evenings or during school days was discussed at a previous Parish Leadership Team (PLT) meeting. The Faith & Fraternity Group, whose members are often father's bringing children to CRE and other parish men requested to meet during CRE. They meet once a month. It was also noted that the school holds events during the school day without restriction. The PLT decided reverse the old restriction and that it will be up to Maureen Rotramel, Director of Faith Formation and Marie Lippe, Principal to say who can be in the building during CRE or School hours

3. We will get the documents from Catholic Mutual and the Archdiocese regarding Safety & Security and distribute to members. The archdiocese document is attached to these minutes
4. We discussed having wasp spray on hand at our churches as it is a non-lethal way to stop anyone entering with bad intent; having a panic button to signal locking doors
5. Organize an ushers meeting. Review Usher procedures (attached to these minutes) and modify as needed. The meeting should be April or May, focus on the procedures and incorporate Situational Awareness provided by Mike Keller & the PW Police Dept. Finding a date is the challenge. Monday nights seem the best but will mean meeting at the PW Police Dept. We need to get usher emails, offer possible dates and see what works best.
6. Doug asked if Building & Grounds can identify what items have been addressed from the priority lists from our site tours.
7. Chris let the committee know that as of June 2025 she will no longer act as Chairperson or be responsible for minutes. She will continue to be a member of this committee. Therefore, the group must find a chair and secretary.

Respectfully submitted.
Chris Flint

St. John XXIII Usher Duties

BEFORE MASS

- Arrive 30 minutes before Mass
- Wear Usher Badge
- Check the environment inside and out.
 - This should include walking through all church areas including sacristy, choir loft, and _____ etc. to verify there are no intruders.
 - Monitor outside for weather conditions
 - Note in log if shoveling or salting occurs
- Greet and seat
- Coordinate ministers and gift bearers
- Verify if there are “responders” at Mass.
 - Responders should introduce themselves as they arrive and let ushers know where they are sitting.
 - Share this information with all ushers.

DURING MASS

- Coordinate door awareness during mass including collection time (doors should always be monitored)
- Be aware of the environment and maintain a safe environment
- Mass attendance count
- Collection process
- Communion
- Second collection, if applicable
- In-house traffic flow
- Participate in worship

AFTER MASS

- Assist with parishioners exiting
- Hand out or delegate distributing bulletins at all exits
- Secure collection(s)
- Return environment to passive
- General clean up and organization.
- Maintain awareness

Church Security and Crisis Planning Guidelines

Archdiocese of Milwaukee

The guidelines and recommendations contained in this document were developed to assist parishes in formulating appropriate security and crisis planning measures. These guidelines and recommendations do not represent an exclusive course of action, and should be considered by parishes in light of the unique characteristics, locations, and facility designs of each parish.

In the wake of recent mass shootings and other violent acts, it has become clear that our churches are not insulated from indiscriminate or targeted violent acts. In response to these new challenges facing the Church, we recommend that your parish establish a Safety and Security Team (hereinafter “SST”) to address potentially violent situations in addition to events such as severe weather and medical emergencies.

The role of the SST is to develop and implement plans to address the safety of your parishioners, guests, staff, clergy, and physical property. The following are suggestions and strategies for the SST to consider in the development of your parish’s Church Security and Crisis Plan. Attention to, and inclusion of, the following strategies can help your parish construct a robust and effective plan.

Composition of Safety and Security Team

- When constructing the SST, parishes should consider including the following individuals: a member of local law enforcement, the pastor, parish director or clergy assigned to the parish, a member of parish maintenance (whether staff or volunteer), a parish usher, the director of religious education, and a medical professional. Involving the pastor, parish director or clergy in the development of

crisis and security planning is important because of his or her administrative responsibilities to the parish and important role in communication to parishioners. When selecting a clergy member, it is advisable to choose a priest or deacon who is regularly present at most Masses.

- It is suggested that the actions and decisions of the SST be recorded and shared with all team members. Ultimately, a written document encompassing your parish's Church Security and Crisis Plan should be created, and the plan should be shared with all staff, clergy, volunteers, and parishioners.

Getting Started

- It is suggested that the first action of the SST should be to walk the interior and exterior of the church as a group, focusing on potential points of entry and possible vulnerabilities. The team should create detailed site and floor plans which identify all points of entry, fire exits, stairways, utility shut-offs, and electrical panels. These plans can then be used by the team to develop responses to various forms of crises. Once completed, a copy of the plans should be given to local law enforcement.
- Consider recruiting and training security volunteers to assist the SST during Mass and events at the church. These volunteers must be adults, and may be ushers, greeters, or other parishioners.

Security During Mass and Events at the Church

- If the church has multiple entrances, the number of entrances that remain open and unlocked after the start of Mass or an event should be minimized as much as possible. If possible, a greeter or usher should be positioned at each entrance that remains open after the start of Mass or event. Please remember to be conscious of late arrivals to Mass and events. If possible, consider positioning a security volunteer outside the church before and during Mass to watch for developing situations outside of the church.
- **IMPORTANT NOTE:** When minimizing the number of open and unlocked entrances, please ensure that entrances that also serve as fire exits are only locked to people coming in from the outside, and remain operable for any person already inside the church attempting to exit. All exit doors should remain accessible and operational in case of the need for a quick exit.

Training Security Volunteers

- It is suggested that the parish contact local law enforcement to ascertain whether on-site training is available for the SST and security volunteers. If local law enforcement is not able to provide this type of training, such training may be offered by private security firms.
- Consider having security volunteers wear a visible badge with a photo identifying who they are. This badge should be large enough to see from a distance as it will be important in coordinating your Church Security and Crisis Plan in a crisis situation.
- Consider having security volunteers carry walkie-talkies for quick and easy communications among one another.
- Recommend that security volunteers carry cell phones, as these devices are important in case of the need to make outside calls.
- Consider having security volunteers carry an air horn that can be sounded in case of emergency.
- All security volunteers should be trained as to the location of all exits and the locking/unlocking procedure for each entrance and/or exit door.

NO Armed Security Volunteers

- Except for members of active law enforcement, Catholic Mutual DOES NOT allow armed employees, clergy, or volunteers as part of any safety or security plan, regardless of the concealed carry or open carry weapons laws in Wisconsin or in local municipalities.

Hired Security Guards

- It is acceptable for a parish to utilize active law enforcement, who may or may not be armed, whether paid or volunteer, to assist with church security. It is also acceptable to hire a professional and fully licensed security company which has insurance for its use of firearms to provide security for your parish.

Cell Phones

- Cell phones are a necessary part of any emergency response procedure, especially your parish's Church Security and Crisis Plan. All parish staff members, members of the clergy, and security volunteers should carry a cell phone in order to be able to place an emergency call in the event of a threat.
- 911 procedures are suggested to be a part of your parish's security plan. For example, no single person should be assigned to call 911 in the event of a threat. Calls to 911 should be made by any person who is available to do so. Additionally, cell phones can be programmed such that one single button dials 911.

Clearly Marked Exits

- It is suggested that all exits be clearly marked. Please keep in mind that many attendees to Mass or events at the church may be first-time visitors. Consider utilizing exit signs at each exit point, and ensure that all exit signs are clearly visible from different angles and positions within the church. In addition, remove obstacles from hallways and aisles leading to exit doors to facilitate a quick evacuation in the event of an emergency. Possible exit routes should be clearly labeled, especially exits that are not always plainly visible.
- Hardware on all doors should be inspected regularly to ensure the handle or panic bar is in proper working order and that the door opens and closes freely with minimal effort. A routine maintenance and repair program will assist with identifying issues and problems in need of correction.

Resources

- Catholic Mutual Group offers an active shooter video training scenario and crisis training geared for our schools. This information could also be useful in constructing the plan for the church and other parish buildings. You may access this training on the CMG Connect platform at www.cmgconnect.org.
- There is a risk management document labeled "Active Shooter Emergency Response" which can be found at www.catholicmutual.org. Click "Member Login", enter "0065mil" for username and "service" for password. Select the "Risk Management Info" icon, then click "Index A" or enter "Active Shooter" into the search bar.

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- Another helpful tool is Catholic Mutual's *Emergency Response Procedures App* for cell phones and tablets. The instructions to download this app can be obtained by contacting your local Catholic Mutual office.
- These links to the Department of Homeland Security could be utilized for your training purposes:
 - <https://www.fema.gov/media-library/assets/documents/33007/>
 - [https://www.dhs.gov/sites/default/files/publications/Developing_EOPs_for Houses of Worship FINAL.PDF](https://www.dhs.gov/sites/default/files/publications/Developing_EOPs_for_Houses_of_Worship_FINAL.PDF)
 - <http://www.dhs.gov/publication/active-shooter-emergency-action-plan-guide#>
- Should you have additional questions or concerns, please contact your Catholic Mutual Group Milwaukee service office at 262-255-6906. Thank you.

**St. John XXIII Catholic Parish
Safety & Security Committee
Notes On Site Tours w/ Police**

BE CHRIST INSPIRED, JOYFULLY LIVE OUR CALL

Members: Chris Flint, Patrick Jentges, Doug Graham, Adam Chilinski, Steve Ziebell

Chuck Lanser, Todd Belohlav, Mike Keller, Ed Muent, Marie Lippe **New Members:** Ken Feilen, Don Gotcher, Jim Wichges

Members at Site Tours: Patrick Jentges, Doug Graham, Steve Ziebell, Mike Keller, Marie Lippe, Chris Flint (Not all were at all tours)

Immaculate Conception – Jan 7, 2025

We met w/ LT Pat Kosmosky of the Saukville Police Dept and an officer. Mike Keller, Doug Graham, Steve Ziebell, Patrick Jentges & Chris Flint were there.

The following suggestions/ideas were discussed:

1. Doors to the church are solid steel except for the small windows. It was suggested we coat the windows; does not bullet proof; slows down breaking of glass to reach in and open doors
2. Replace door to money counting room and lock from inside
3. Coat the stained-glass windows
4. Install cameras, include view of parking lot and street. With wi-fi, can share w/ the Saukville Police during services
5. Lock the doors leading to the basement so no one can hide on the stairs
6. Install a panic alarm; alert police dept of issue; follow up w/ phone call
7. Install 'Exit' sign leading to the sacristy – same as St Mary's
8. Re-train ushers in their duties, including situational awareness
9. Lock doors some minutes after Mass/events start

St Peter Campus – Jan 28, 2025

We met w/ LT Kanoski of the Port Washington Police Dept and Officer Tony Vitella. Patrick Jentges, Steve Ziebell, Mike Keller & Chris Flint were there.

The following suggestions/ideas were discussed. Many the same as at Immaculate Conception.

1. Look into sleeves that slide over door closer; look for something to jam the automatic door; have key to lock doors closer to them;
2. Install cameras, front and back of building to cover all entrances to building, including the west side
3. Only leave 1 door open during Mass/events
4. Purchase walkie talkies for each usher
5. Coat the front doors of the church; coat glass in solid doors for whole building, school and west wing
6. In the event the church is under attack, the sacristy could be used to shelter those who can't run; the door lock would need to be changed to lock from inside
7. When mowing, the garage door should be closed and locked. It has been noted that it is left open which means anyone could walk in and get into the school unnoticed
8. There should be a speaker installed to the outside classroom
9. All the doors in the west wing, lower level and main floor, should be looked at to make sure they can be locked, including the doors leading to the gym
10. Replace the all-glass doors between the cafeteria and elevator with something similar to outside doors with just a small glass section & coat them
11. Improve lighting in school courtyard

St Mary Campus – 2/25/28

We met with LT Kanoski of the Port Washington Police Dept and Officer Tony Vitella. Steve Ziebell, Patrick Jentges, Kendel Feilen, Barry Effinger and Chris Flint were there.

The following suggestions/ideas were discussed. Again, many the same as our first two site tours.

1. Install cameras outside to focus on vandalism. They should maintain 2 to 3 days to help identify perpetrators
2. Add greeters at doors to welcome and to monitor those entering the church
3. In the summer when doors are kept open to aid in air flow, they must be monitored during the event. Rest of year lock 5 of the 6 doors
4. Sacristy doors – Right is ok, Left side of altar, make sure outside door opens

5. Consider having one person outside prior to the even with a reflective vest. While greeting and monitoring the vest says I can help and this site is monitoring.
6. Purchase walkie talkies for each usher
7. Reinstate Usher Rules from 2019; hold usher training before summer months
8. We talked about finding persons with first responder-type experience who would be willing to let ushers know when they are present and where they are sitting. Examples are current and former police, EMTs, military, medical professionals.
9. The issue of concealed carry was brought up. At no time has this committee promoted concealed carry. It is clearly stated in the archdiocese's document that except for current active law enforcement, no volunteers or staff can be armed.

Evangelization Team Minutes

March 17th, 2025

Meeting held Monday, March 17th, 2025, 6:30 PM, Barbara Bode's house

SJXXIII Combined Meeting Minutes – March 2025

Attending: Dan Becker, Barbara Bode, Dania Sereno, Mark Goeden, Sue Kruske

Excused: Luci Scheff

- Opening Prayer
 - March Reflection
- Parish Mission and Ministry Fair follow up
 - Pocket Jesus was a great handout – we need more of them
 - The attendance was greater than expected for the Mission
 - Ministry Fair was helpful – The Knights, for one, received a couple of new people because of the Ministry Fair
 - Observations
 - ‘Going to church is like going to my Home’
 - ‘Hospitality is huge – Jesus is always at a party’
 - ‘Loved that Monday was kids’
 - Wishing that the ‘concentration camp’ gory story wasn’t shared – especially on Monday night with the kids.
 - Mixed feelings on the music
- Bulletin pieces for ‘I am Sent Forth’
 - Two have been issued.
 - A number more have been pre-written (Thanks Dan)
 - Dan will be putting together some pieces to fit in between the Walk with One, to take some time through the process, and pulse check on how people are doing.
 - Mark shared that the publication of these pieces is ‘paused’ for the moment. There is a question about what we are trying to achieve. Mark is working this through with Allyson.
- Strategic Planning item assigned to Formation/Evangelization (open discussion)
 - “Provide an environment that invigorates parent/young adult faith practices.”
 - What is a draw for a young family... Ideas
 - Movie night’s for their kids
 - Bingo night
 - Speaker series for parents on child stuff (e.g. safety, development)

SJXXIII Combined Meeting Minutes – March 2025

- Around the table (if time allows)
 - Evangelization experiences, learnings, ideas. What have we seen or lived?
 - Barbara shared:
 - At Stewardship/Welcoming committee – the question was asked, “how do we welcome new members to the parish”.
 - It was suggested at their meeting that we should go back to new members after 1-3 years. Check their pulse and see how we might be able to serve them. Ideas...
 - Send a letter to them and reach out to those that do want to hear more.
 - Does this work belong to Evangelization – or Welcoming?
- Next Meeting
 - Monday, April 21st
- Closing Prayer

**ST JOHN XXIII
HUMAN CONCERNS MEETING MINUTES
March 12, 2025**

Present: Anne A., Bev. B, Cathy S., Cindy W., Jenny G., Lesa S, Leslie L, Mary Beth F, Robin H

Absent: Allyson O, Barb R, Linda G, Mary J, Mary Jo B.

The meeting was called to order at 6:00 p.m.

OPENING PRAYER: Barb provided a beautiful opening prayer that the committee read.

COUNCIL REPORT: Cindy W.

- The Annual Summit will be held on May 27, 2025.
- Rather than have all the commissions provide reports, they are looking for a speaker who would address the topic of “Youth and Young Families”.

SonShine Boxes:

- Deb gave out 2 SonShine Boxes and 2 cards during March. Bev read a thank you card.
- Deb purchased hand-made lambs from Anne's daughter-in-law and attached a prayer card.
- If anyone knows of anyone who is sick or would like a SonShine Box, please let Deb know.
- Due to other commitments/priorities, Deb indicated she would continue handling the SonShine Boxes, but would not be attending future meetings. She is very willing to help us out whenever she can.
- A special thanks to Deb for everything she's done for our committee.

Baby Bottles: Bev, Cathy and Mary J.: COMPLETED: Collected \$7195.15

Toy collection for Christmas: Linda and Jenny: COMPLETED

Baskets of Warmth: Barb COMPLETED Dates: Nov 30th – Dec 22nd

Women's Committee update: Leslie: Next meeting at SP on **May 5 at 12 noon.**

- Theme of May 5 Meeting: Cinco de Mayo. Participants will be asked to bring an ethnic food for the Food Pantry.
- Basket Raffle: The 16 beautiful baskets will be set out on March 15 and 16 at SP and again on April 5 and 6. Leslie indicated they are over half way to their goal of \$5,000.

**Christmas Flowers/Gifts: Jenny and Linda COMPLETED Collected:
\$3,625.46**

Since we will have extra money after purchasing plants and items for Christmas and Easter, we decided to purchase items for the various nursing facilities and for the homebound.

Volunteers contacted the Activity Directors at the following facilities to determine their needs. *(The Activity Directors were thrilled that we were going to purchase items for their residents.)* Items requested are:-

- **Anita's Gardens:** Allyson: Canvas for painting, coloring books and crayons, 100 piece or less puzzles, large print playing cards, large print word search books.
- **Ellen's Home/Highpoint:** Robin: Small painting canvases, brushes and paints. White Elephant and Bingo prizes (lotion, soda, snacks, fun trinkets). Craft paper, cardstock markers, and laminate pouches.
- **Harbor Club:** Jenny: Contribution toward a musical keyboard.
- **Heritage:** Deb: They would like Bingo Prizes. Such as lotions, soaps, etc. (Dollar Tree Items)
- **Lincoln Village:** Mary Beth: Stuffed animals for the memory care patients (12), and small prizes for the other area. Mary Beth purchased cute teddy bears for the memory care patients and brought samples to our meeting. Everyone thought the bears were very cute and approved the purchase--\$30.26.
- **Milan Estates:** Deb: They would like 8 x 8 canvas for painting. (Michaels has a 10 pack for \$12.99)

Additional Points:

- We decided to reach out to Port Haven as well. Allyson will contact their Activity Director.
- The Activity Director at Anita's Gardens indicated their residents usually don't receive any visitors. This may be a special project for us and/or youth of the parish.
- It was agreed that we would spend the same amount of money for each of the facilities.
- We should also do something for our homebound.
- We will purchase all of the items after Easter so we know how much money is available.

Easter Flowers: Jenny Easter is Sunday April 20, 2025 Jenny provided a report

- Jenny did not receive a report from Katie yet, but we thought we'd need approximately 115 items.
 - 65% = 75 plants
 - 35% = 40 items
 - Bev showed samples of the items Barb purchased already. Everyone really liked those items. Since we have 11 floral arrangements and 6 religious items already, Barb needs to purchase 23 additional items. After looking at some pictures Barb sent, the committee preferred religious-themed items.

SJXXIII Combined Meeting Minutes – March 2025

- Jenny asked for volunteers to help with various tasks:
 - Leslie volunteered to ask Mrs. Jentges to have her students make 115 cards by April 10.
 - Leslie volunteered to order extra bulletins and palms.
 - Bev contacted Linda to see if she would do the communication piece. Linda immediately agreed to take care of the bulletin, SOTT, and pulpit announcements.
- Jenny will talk to Chris F about possibly moving the Hospitality Sunday that is scheduled on our distribution date.
- Set-Up: Friday, April 11 starting at SP at 1:00. Jenny will get church keys.
- Volunteers will be finalized at our next meeting.

	SP	IC	SM
Set-Up Date: Fri. April 11 Start at SP at 1:00	Anne, Bev, Jenny, and Robin	Jenny and Robin	Anne and Bev
Distribution Date: April 12 & 13	4:30: Bev and Mary Beth ? 5:00: Leslie	Cindy and Jenny	Anne, Cathy and Carol

Lenten Houses: Ash Wednesday March 5th, 2025

- The Ushers will collect the money from the Lenten Houses again this year.
- Cathy and Bev will count the money and send updated forms to Anne, Cindy, Deb and Mary.
- Cathy talked with the head usher at SM. He indicated they do not have room for the Lenten Houses in their closet, so the houses need to be stored in our closet in Room 144.

FMSC: Linda November 7th & 8th 2025 \$6,000 already raised

- Linda will prepare announcements for the bulletin, SOTT, and pulpit.
- Two individuals volunteered to be co-chairs with Linda: Jean Jones and Sally Schmidt. Cindy indicated an individual approached her to see if a non-parishioner could join the committee. Bev checked with Linda. Linda indicated anyone is welcome to join the committee.
- We will be paying .29 per meal not .25. We will pack 13 Pallets versus 14 pallets.
- New Goal: \$29,315. 101,088 meals.
- Donations to Date: \$10,058.74

Special Project: Utilize money received from Dawn's Memorial

- Dawn was fond of military and pro-life activities/organizations.
- The family does not want a specific memorial for Dawn.
- Brainstorm Focus Question: What activity/organization/project would be a worthwhile way to spend the money we received from Dawn's memorial?
- We conducted a brainstorm session to identify possible organizations/activities/projects.
 - Below is a list of items brainstormed.
 - During our next meeting we will add to the list, combine similar items, and discuss.

- | | |
|---------------------------------|---------------------------------|
| 1. Port Washington Legion | 10. Ozaukee Family Services |
| 2. Pro-Life Across America | 11. Construct a Meditative |
| Garden | |
| 3. Keyboard at Harbor Campus | 12. SVDP |
| 4. SJ23 School | 13. K9 Warriors |
| 5. Ozaukee County Baby Bank | 14. Construct a Court Yard with |
| Flowers | |
| 6. Care Net | 15. St. Jude's |
| 7. Ozaukee County Foster System | 16. Catholic Ecology Center |
| 8. Angel Mary Project | 17. Shriners |
| 9. Honor Flight | |

Philanthropy: Jenny- Received an additional \$1500. One request so far from the Portal.

Habitat for Humanity Lunch Meal: Tabled until next spring

SJXXIII Combined Meeting Minutes – March 2025

Closing Prayer: Read a prayer provided by Barb R

New Business:

NEXT MEETING: April 2. 6:00 Wednesday Room 144

Submitted by Bev B

ST. JOHN XXIII
BE CHRIST INSPIRED - JOYFULLY LIVE OUR CALL

March 13, 2025 B&G MEETING MINUTES

Meeting called to order at 6:00.

Opening prayer.

Review minutes from our February meeting, no changes.

1. **SM**: The next SM maintenance subcommittee meeting is April 14. The back wall of the gathering area will be getting painted next week. Prep work, clearing the walls, and removing statues for painting was done this morning. The new marble holy water fonts won't be finished/installed before the end of summer. There was a discussion about flooring for the rest of the church, stay tuned.
2. **IC**: Lee Mfg. will be doing the bell and clock work in the near future.
3. We finalized our decision on the shingle color and an accent color for the trim work that'll be done this summer by Krause.
4. A padlock was installed on the cellar doors going to the basement to prevent someone from hiding in that space.
5. There was no heat Sunday morning. Todd found a few issues that he corrected.
6. Todd is checking into options for cleaning the ceiling fans.
7. **SP**: Gym floor is still scheduled to get a new finish coat over spring break.
8. The new lighting for the church is nearly complete. Sipple is also completing the church/school building hallway auto-lighting upgrade and repairing or replacing the east/school parking lot light fixtures.
9. Kettle Moraine Heating replaced motors in the heaters in rooms 141, 142, 143, & 144, it's a big improvement.

Closing Prayer.

Next meeting: April 10 at 6:00.

Attendance: present y/n

Steve B	y	Doug G	y	Gene M	y
Mary B	y	Don G	y	Ken N	n
Todd B	y	Bill H	y	Joe R	y

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Dale B n

Patrick J y

Kevin S y

Faith Formation Commission

March 10th, 2025

Meeting minutes

Attendance: P - Present; E – Excused, A - Absent

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P	Randy Jerome - Chair	P	Katie Becker
P	Jason Sepanic – Secretary & Pastoral Council Rep	E	Valerie Himsl
P	Maureen Rotramel – Dir Faith Formation & Pastoral Care	P	Kristin Balthazor
P	Lesa Staehler – Assoc Dir FF & PC	E	Dan Becker
E	Dawn Goodno – Assoc Dir FF & PC	P	Mark Goeden
P	Colleen Jentges – School Staff	P	Kathy Sepanic

Randy opened the meeting with a review of St Marcarius and the Prayer For Mercy, followed by Maureen doing the monthly reflection.

Staff Remarks –

Maureen: Deferred until we Parish Mission/Ministry Fair Recap

Old Business:

-Parish Mission/Ministry Fair: Overall positive feedback from the Parish Mission. Attendance were roughly 163 Sunday Night, 245 Monday Night, and 125 Tuesday night. Discussion on whether the Ministry Fair should be on the same night as the Youth Night and how that has worked out in the past. Plan is for a “big” speaker in 2026 with the next Mission being in 2027.

-Discussion on Tactic 1.1. PC approved new verbiage: “Provide an environment that invigorates parent/young adult faith practices.” The group discussed the way forward. It is recommended by the FFC that the PC should be the lead. This is an overarching tactic that all of the commissions/committees touch and have an impact on which FFC does not have the oversight to impact.

-Love Begins Middle School Mission – Archdiocese mission event; students will stay at Lumen Christi; working to get a few more students to attend.

New Business/Open Discussion:

- National Catholic Youth Conference (NCYC) in Indianapolis in Nov 2025.

SJXXIII Combined Meeting Minutes – March 2025

- Discussion on Volunteer Management Training
- Discussion on building Facebook Groups for New Families, Sacramental Families (Baptism/Confirmation)

Randy closed the meeting with the Memorare

Our next meeting will be April 14th at 6:00pm in room 144.

Submitted by Jason Sepanic

Worship Commission Minutes – March 6, 2025

Attendance: Tim H., Fr. Pat, Dawn G., Kay S., Julie M., Margie B., Katie R.

Excused: Linda G., Trish P.

Opening Prayer: Kay S.

Minutes from Feb. 6, 2025, approved.

Next meeting is April 3, 2025, 6:30pm; Prayer Leader: Fr. Pat.

Communications and Stewardship-updates - No update

Old Business:

-Parish Mission – Ministry Fair – Liturgical ministers had a few potential new volunteers:

Lectors for SM and SP--Linda will follow up; Homebound—Katie will contact; other ministry sign-ups unknown at this time. A good number of parishioners stopped by various ministries to view displays and chat.

-Gathering minister contacts – ongoing. Safety/Security Comm. Is planning a meeting for Ushers/Greeters to include Safety/Security updates in April. 5pm mass is already short on ushers; they are needed for safety. Police recommend locking doors once Mass begins; more information to follow. Discussion on practical aspects of effect on late arrivals and IC/SM having solid doors with no way to see parishioners arriving. Dawn suggested any new policies need publicity in bulletin, etc.

-Lent: Stations of Cross – was well-attended last year (St. Mary's, 6 pm, after Benediction). Runs March 12th through April 9th. Barb R. has all volunteers in place.

Ash Wednesday, March 5 – went well. 9am School Mass + parishioners; Noon Communion Service with Ashes/Deacon Mike: 143; 7pm Mass: like a regular Sunday.

Little Black Books distributed at all sites plus Harbor Campus & Lincoln Village.

Holy Week –Palm Sunday- Katie, Kay, Margie to inform Tim of this year's palm order.

Homebound Flowers (Human Concerns & Katie) will include card handmade by CRE students.

Morning Prayer- Katie helping coordinate Presider, Cantor & Lector at all sites; Tim is musician.

Holy Thursday (IC 7pm) Foot Washing: Glass pitchers, bowls and towels in place at IC. Kay has "9 ½" participants (two families volunteered; includes a baby); Dawn will contact Candidates about possible participation.

Holy Oils: Tim will pick up oils from Cathedral. Katie will coordinate volunteers carrying up the oils.

SJXXIII Combined Meeting Minutes – March 2025

Good Friday (SM 1pm)- large Cross. Ushers assemble cross and assist with involving parishioners holding it for Veneration procession. Reminder: altar and sanctuary are bare.

Vigil (SP 8 pm) Fire for Vigil-Linda to provide; tapers/candles for Vigil are ready. One youth baptism plus several adults receiving First Communion and Confirmation.

SP and SM to order new Paschal candles this year; Tim to send information to Katie and Margie. Memorials for Easter flowers bulletin announcements-Linda to work with Amy Jo.

-Strategic Plan-TABLED until next meeting though some thoughts were shared: ushers at 5pm Mass are successful finding kids to carry up gifts; suggestion to invite youth involvement from those on Summer Mission Trip—it opens their eyes per Margie; 8 new kids are participating this year. Please bring ideas to next meeting.

(from Agenda--focus is Enhance Sunday Experience and Beyond- Pastoral Council is working on: Address concern of decline of youth and young adults at liturgy and in activities. Worship to lead on: *Have kids bring up the gifts at Mass, be greeters. Ramp up effort to enlist young servers and Mass attendance. Use incentives, i.e. trip to ballgame, etc.* **Step 1 Define the desired future state – what does that look like?** **Step 2 What is in place now that is working?)**

New Business:

-Survey Results on Music: TABLED until next meeting (from Agenda: Assess results and incorporate changes as appropriate to enhance the Sunday music experience. **Step 1 Define the desired future state – what does that look like?** **Step 2 What is in place now that is working?)**

-Annual Parish Summit – MAY 27 with meal, all commission members invited. New format this year, possibly a mini retreat instead of all the reports.

REPORTS:

Father Pat- “Zeal for the Lord’s House” is March 20th, a reception and presentation at SP on upgrades and repairs needed at the Seminary, rescheduled from a February snowstorm. It is targeted at top contributors. March 29/30 will be a shorter presentation for the Parish with a video at all Masses

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Tim- a wall mounted TV donated by Eernisse Funeral Home has been installed in the SP narthex. It can be used at funerals as well as providing music before and after mass. Tim will work on selecting music for this.

Council – no rept

Liaison Reports:

Environment- site coordinators are looking into potential new altar cloths and/or banners to enhance worship spaces using extra donation money from flower memorials

Eucharistic Ministers - no report

Lectors - no report

Sacristans – no report.

Servers and Formation – comments included in Strategic Plan discussion

Ushers – comments in Safety/Security discussion above

The meeting closed with a prayer.

Submitted by Katie Rutz

St. John XXIII Stewardship

March 19th 2025

Meeting Minutes

Members Present: Mike L, Allyson O, Dan O

Members Excused: Barb D

Members Absent:

SJXXIII Combined Meeting Minutes – March 2025

- I. Call to Order at 5:30 PM.
- II. Opening Prayer: Allyson O.
- III. Pastoral Council Update
 - a. The council is still working on the survey results. They are looking to send results back to the commissions to act on. Hoping to keep everyone focused on the results.
- IV. Stewardship Pledge Campaign
 - a. Goal is \$1,2062,600 for current fiscal year
 - b. Currently have \$523,536.96 in envelopes, \$327,892.33 via ACH and \$49,278 through offertory
- V. Stewardship and Communication Update
 - a. Allyson is on a Stewardship planning committee through the Arch. There are two priests and one other presenter who will have a presentation.
- VI. St. Joseph's Chapel trip update
 - a. There are a few dates that will work for the chapel. Need to confirm with Fr. Pat.
 - b. Father Pat will say Mass at the chapel.
 - c. Need to follow up with Johnson bus to verify cost for transportation. Otherwise, we're considering a carpool depending upon how many parishioners are interested.
- VII. Potential new members
 - a. Need to reach out to Mary Burant and Mary Jo Bichler to see if they are still potentially interested.
 - b. Even if new members don't want to attend all meetings, we're open to having members who focus on a particular area under Stewardship.
- VIII. Round Table
 - a. Pool party will happen again. Allyson is currently looking at dates. The cost is roughly \$800 plus ice cream.
 - b. A group called "The Scally Brothers" reached out about a potential concert. They're a Christian band. The fees would be \$3,500 plus expenses. Allyson proposed reaching out to other parishes to see if there would be interest in a joint hosting of the event.
- IX. Closing prayer – Mike L
- X. Meeting adjourned at 6:29 PM.