



St. John XXIII Catholic Parish
Pastoral Council Minutes
Be Christ Inspired, Joyfully Live Our Call
Tuesday October 22, 2024, Room 144, Starting 6:30 PM

In Attendance: Marcia Nosko, Jason Sepanic, Father Pat, Chris Flint, Allison Oliver, Barb Dickman, Dan Becker, Cindy Witte, Bill Henkle, Sandra Pessaro, Dania Sereno

Excused: John Tisdale, John Weinrich, Jim Haley

Opening Prayer - Eucharistic Revival Reflection – Marcia Nosko

Approval Minutes - September 2024 - Minutes approved

Discuss Parish Annual Meeting Plans

November 2nd after 4:30 mass. Each commission has 5 minutes for presentation.

Deanery Update

Held at St. John's XXIII – 14 people across northern Milwaukee and Ozaukee
Safety Committee to be added to the organizational chart
Safe environment – all volunteers will eventually be required for this training.

Strategic Initiative

Discussion on the decline of youth and young adults at liturgy and in activities.

Parishoner Survey

Discussion and prioritizing the survey responses where improvement is needed.

Discussion:

Women's and Men's Societies relating to the parish organizational chart using Archdiocese and Parish norms?

Discussion and unanimous approval that both organizations will be under Stewardship.

St. Vincent de Paul and Knights of Columbus will be a dotted line on organizational chart as parish affiliated.

Commission/Committee Reports - *Additional information not covered in minutes*

Human Concerns – none

School Advisory – Home and School Association rebranded to PTO, Beta Club encouraged to give to the community, requesting communication on the difference between the school choir and youth mass choir.

Stewardship – none

Welcoming – none

Communications – none

Formation – none

Evangelization – none

Finance – none

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Parish Leadership – Strategic plan discussion; parish mission (see minutes)

Staff Report – Concerns expressed that the building and grounds needs are not acted on.

Moving forward to change out all light fixtures in St. Peters worship space. Completing the auto lighting in the hallways.

Around the Table and Thank You -

Fall Festival – Feedback from individuals

Next event should be coordinated by both the school and parish as a team.

The festival should be advertised till 7:00 pm as it was shut down by then.

Stewardship kicking off fundraising in November.

November 22nd - St. Mary's Cleaning scheduled at 9:00 am to noon.

October 20th – Eernisse Funeral Home providing “planning final wishes” at noon

St. John XXIII budget performance will be in the bulletin as a one page summary October 26 and October 27.

Next Meeting- November 26, 2024 – 5:30 pm start time to 6:45 pm

Closing (Eucharistic Revival Prayer) – 8:11 PM

Upcoming Events

November 1st – All Saints Day

November 2nd – Parish Annual Meeting

November 6th – Mass of Remembrance

November 26th – Ecumenical Service and hospitality at St. John XXIII

Council Terms:

Year 3 - Dania Sereno, Year 3 - John Tisdale, Year 3 - John Weinrich; Year 2 – Jim Haley, Year 2 -

Marcia Nosko, Year 2- Sandra Pessaro, Year 1 - Barbara Dickmann, Year 1- Kellie Kretlow, Year 1

– Jason Sepanic

Respectfully Submitted: Kellie Kretlow

Welcome Committee Meeting Minutes

Tuesday, November 12, 2024

6:30 pm Barb Brode's House, PW

Be Christ Inspired, Joyfully Live Our Call

Present: Barb, Patty, Katie, Pat R, Chris

1. Opening Prayer – Patty
2. Minutes of last meeting – Barb
3. Committee Involvement with Child, Youth and Young Adult
 - a. CRE Spaghetti Supper - February
4. Treasurer's Report – Chris
 - a. Beginning Balance \$3700.00, Spend To Date \$1837.41, Free Will Offering \$276.22, Expected Rebates \$39.00, Ending Balance \$2153.03
5. November Hospitality
 - a. November 10- IC 8:30 – Patty and Maria
 - b. November 17 - St. Mary's 10:30 - Janet, Carol, Patty, Barb
 - c. November 23– HWAP Family Sharing St. Peter's 4:30 – Chris, Margaret, Barb
 - d. November 24 - St. Peter's 5:00 – Leslie & Mary Jo
6. December Hospitality
 - a. December 8 – IC 8:30 - Patty, Maria
 - b. December 15 – St. Mary's 10:30 – Patty, Janet, Carol, Pat R, Margaret, Barb
 - c. December 21 – 4:30 St. Peter's – NO HOSPITALITY
 - d. December 22- 5:00 St. Peter's – NO HOSPITALITY
7. HWAP 2025
 - a. January
 - i. KOC, IC 1/12, SM 1/19, SP 1/25 & 1/26
 - b. February
 - i. Christian Women's Society, IC 2/9, SM 2/16, SP 2/22 & 2/23
 - c. Rest of year is open
8. The Chosen
 - a. November 19 – Leslie
 - b. Remainder of year - TBD
 - c. Season 5 TBD – Spring 2025
9. Schedule for meetings for 2024-25
 - a. November 12 – Barb Brode's
 - b. January 14 – Chris Flint's
 - c. March 11 – Patty Villeneuve's
 - d. May 13 - TBD

- e. Summer get-together _ When and Where
- 10. Pulpit announcements – To Sandie Wed am before event
- 11. Bulletin announcements – To Amy Jo Monday the week before the event
- 12. Other Hospitality events
 - a. Thanksgiving Ecumenical Service – SP
 - i. Service at 7pm, Pie-palooza to follow. Chris, Kellie, Barb, Deb Manoni, Mary Jo
 - ii. Setup and pie drop off to begin at 5pm
 - b. CRE Spaghetti Supper
 - c. Parish Mission
- 13. Supplies needed – let Patty know
- 14. Next Meeting is January 14 6:30 at Patty's House
- 15. Closing prayer – Patty

Respectfully Submitted Barb Bode
Cindy Witte (after initial 3-year term)

2/21/24 panic, Year 1 –

Faith Formation Commission

November 11th, 2024

Meeting minutes

Attendance: P - Present; E – Excused, A - Absent

P	Randy Jerome - Chair	E	Katie Becker
P	Jason Sepanic – Secretary & Pastoral Council Rep	E	Valerie Himsl
P	Maureen Rotramel – Dir Faith Formation & Pastoral Care	P	Kristin Balthazor
E	Lesia Staehler – Assoc Dir FF & PC	E	Dan Becker
E	Dawn Goodno – Assoc Dir FF & PC	P	Mark Geoden
E	Colleen Jentges – School Staff	P	Kathy Sepanic

Randy opened the meeting with a Glory Be and the Monthly Reflection

Staff Remarks –

Maureen: Tomorrow Night @ 6:30 speaker, Dec 11th All McAuley will talk on Our Lady of Guadalupe; Advent Morning of Reflection Dec 14th; Emmaus 90 starting again January 1st, Register by Dec 9th for Parish bulk buy of books.

Love Begins Here Middle School Retreat (Maureen) – Local Mission Trip for CRE and SJ23 Middle School Students (6-8th Grade); Run by Arch of MKE. July 8-11 at St Anthony's in Pewaukee, WI. Looking for Male Chaperones. Subsidized, so cost will be \$100.00 per person. Spots reserved for 10 kids (goal to get 10, more would be great).

Old Business:

--Children's Liturgy of the Word – Follow-Up (Maureen). Dawn reached out to some people, with limited response. Katie Becker and Jerome's have been added to the list with Andrea.

--Adoration & Servers – Jason will send Server ideas back out to the Commission members to finalize and then take forward to the Pastoral Council.

New Business/Open Discussion:

-Mark discussed how St Dominic's in Brookfield is addressing Discipleship and merging Faith Formation Commission & Stewardship into one Discipleship Commission.

-Jason brought up Baptismal prep – Maureen discussed starting a Baptismal sponsorship program.

Randy closed the meeting with the Memorare

Our next meeting will be January 13th at 6:00pm in room 144.

Submitted by Jason Sepanic

Evangelization Team Minutes

November 18th, 2024

Meeting held Monday, November 18th, 2024, 6:30 PM, Barbara Bode's house

Attending: Dan Becker, Luci Scheff, Barbara Bode, Sue Kruske, Mark Goeden

Absent: Dania Sereno

- Opening Prayer
 - November Reflection

- Book Handout reminder – 'The Three Ordinary Voices of God' – Matthew Kelly
 - The Books have arrived
 - Sue commented that 'We do a bunch of good work, but do people recognize that as evangelizing?' e.g.
 - College Connection
 - Baby Bottles
 - Delivery of Flowers
 - The distinction for us in our parish is that we do it in Christ – we are a prayerful people.

- Around the table
 - Evangelization experiences, learnings, ideas. What have we seen or lived?
 - Everyone shared their stories of Evangelization and Discipleship

- 'Walk with One' update
 - Walk with One (WwO) has been mentioned at both PLT and Formation Commission – not a lot of feedback received.
 - Different examples of how this could be carried out were shared:
 - All 4 steps including discerning one person to journey with.
 - Maybe only 2-3 steps – for those that stop at the point of Praying for someone, or group of people.
 - Maybe – 'Where you're at currently, then try this next step. If you are at the next step, try this further step.'

- As the team was talking about WwO, there was dialog about the 'Evangelizing for the Terrified' brochure as well. There is a good degree of overlap in the messaging between the two pieces. The team suggested that this overlap could be utilized in creating a single evangelization message for our parishioners.
- An idea formulated to begin to use the bulletin/SOTT to communicate the evangelization message. We could also use handouts in the back of church, or possibly bulletin inserts.
- Sue suggested that we could request an 'Evangelization box' as a dedicated space in the bulletin, use this for weekly messaging. She suggested that:
 - Week 1 could be the 'Quote from the Pope' (in 'Terrified')
 - Week 2 could be 'Relax, you can do this' (in 'Terrified')
 - And so on...
 - It was suggested then that 'Walk with One' might be the messaging during the season of Lent.
- Dan then suggested that the title/header for this series might be something like:
 - "Eucharistic Revival – 'Year of Mission'
What the heck does that mean?"
- What is the messaging we are trying to accomplish:
 1. Confirm what is good – what we are already is good.
 2. Confirm what we do is good – what we are already involve in is good.
 3. Challenge - "If you feel you're ready for the next step... try this".
 4. Ask/Answer - WHY are we doing good – are we doing it in the name of Christ?
 5. How are you promoting the good with others, and how are we recalling that we are part of a larger community in doing good.
- Action Items:
 - [Team] We will move forward with the plan above as a team. Sue will begin the bulletin pieces for January, and Mark will do February. Dan tentatively will take Lent (WwO?)
 - [Mark] send the 'Terrified' to Maureen to have her vet that the language as used is appropriate.
 - [Mark] Allyson to confirm weekly Bulletin space – starting January sometime.
 - [Mark & Sue] get together to plan the first 2 months.

Evangelising for the Terrified" Brochure

- *Discussed above*
- 'Hands-On' Evangelization ideas?
 - This item was tabled until our next Meeting
- Next Meeting
 - Monday, December 16th
- Closing Prayer



Parish Leadership Team

Meeting Minutes

Tuesday, November 5th, 2024 5:00 PM
Rm 144 – St. John XXIII School

Meeting held Tuesday, November 5th, 2024, 5:02 PM, Rm 144 – St. John XXIII School
Attending: Bill Henkle, Allyson Olivier, Fr. Pat Wendt, Mike Weiland, Mark Goeden, Chris Flint, Dan Becker, Marie Lippe, Marcia Nosko (Pastoral Council rep)
Excused: Maureen Rotramel, John Tisdale

1. Opening Prayer
 - a. November Prayer
2. Review minutes of previous meeting
 - a. No Comments
3. Strategic Planning
 - a. Centralization Marketing Communication – review action plan
 - i. Allyson presented the action plan for the Centralized Parish-wide Marketing Communication Strategy. Integrating the parish and school marketing will need attention, the plan approaches this with the need for consistent periodic meetings between the parish and school marketing staff. An overall strategy for Fund Raising likewise requires attention and is included within this action plan.
 - ii. The plan was accepted as written. Allyson will lead the implementation.
 - b. Quick update on Pastoral Council efforts
 - i. Marcia presented the Tactics from the Pastoral Council for the Action Plan “Address concern of decline of youth and young adults at liturgy and in activities.” For each of the tactics the responsible teams have been identified and the Pastoral Council is prepared to move forward.
 - ii. The Tactic list for this Action Plan was accepted by the PLT.
4. Walk-on Topics

- a. St. Francis DeSales Capital Campaign
 - i. Parishes are being invited to host fund raising gatherings for the Capital Campaign. The targeted donors are the 35 LOA lead donors.
 - 1. Following discussion, the PLT supports hosting the gathering since we have a number of young men currently in formation.
 - 2. Allyson will look at dates and work with the archdiocese to set the date.
 - b. B&G related fundraising appeals –
 - i. IC organ (as done w/ SM & SP organs?)
 - 1. Tim has a proposal of approx. \$12,000 to take care of this.
 - ii. IC Steeple/Roof (may strike a chord w/ some parishioners?),
 - 1. \$272,000. Project won't start until June 1, 2025. Two month duration.
 - iii. Angel Mary monument (to supplement 25K LOA grant)
 - 1. Estimated \$65,000 total project cost (-25K LOA).
 - iv. PLT recommended to promote these items to parishioners in anticipation of some targeted donations. Allyson will work with Bill to formulate the message.
 - c. Nonprofit Security Grant Program - participate with aid of consulting firm?
 - i. A consulting firm in Mequon works with non-profit organizations to submit and secure Security Grants for parishes and schools. Bill suggested that it might be worth pursuing this group and see if they can help us get grants that we otherwise might struggle in doing ourselves.
 - ii. Bill will reach out to the firm and gather information on costs, etc.
5. Next Meeting – November 19th, 5:00
6. Closing Prayer

St. John XXIII Parish Finance Council Meeting Minutes

Wednesday, November 20, 2024, 6pm

Attendees: Dan Becker, Fr. Pat, Jerry Dickmann, Bill Henkle, Mike Weiland, Dave Didier, Chuck Lanser, Patricia Vander Heiden, John Weinrich

Excused: Ethan Deutsch, Chris Flint

1. Opening prayer - Eucharistic Revival November reflection.
2. Review of minutes from last meeting – Dan made motion to accept, Jerry 2nd.
3. New FC membership – Bill reviewed FC roster; school parent Ethan Deutsch will join us next meeting.
4. Pastoral Council Report – October 22 meeting update - Bill
 - a. Discussed Strategic Plan initiative to get more youth involved - approximately six tactics were agreed upon. Follow up at next meeting (11/26/24).
 - b. Discussed where Men's and Women's Societies fit in the organizational structure. No resolution at this point.
 - c. 2023-24 financial summary as presented at the Parish wide meeting was addressed.
5. PLT Update - Mike
 - a. Mike and Bill gave summary of November 5 meeting
 - Allyson Olivier will lead effort to better coordinate school and Parish marketing and communication efforts.
 - Marcia Nosko presented Pastoral Council plan to enhance youth involvement (see 4.a.).
 - St. John XXIII will take part in the St. Francis De Sales Capital Campaign – more to follow.
 - PLT is looking at how fundraising may be better coordinated.
 - b. Mike gave brief recap of Parish annual meeting, stating that it went smoothly and was attended by about 40 people with few questions.
 - c. Bill noted that the CFS was submitted to the Arch which then determines our actual assessment. We budgeted \$109K and the CFS generated amount stands at \$110K.
6. G&G/LOA report – Bill provided summaries.
 - a. G&G loan balance = \$1,325,177
 - b. G&G MM = \$101, LOA MM = \$22,269, RBC Account = \$442,849
 - c. The above provides for 3.1 months mortgage payments
 - d. Next LOA disbursement of approximately \$28k forthcoming 11/21/24.
7. September YTD Financial Review – presented by Bill (all reports reflect amended budget):
 - a. School
 - Total Revenue is short by \$20.9k YTD.
 - Annual fund behind last year by \$10.5k. Endowment income is short by \$9.5k because distribution has not been made.
 - Expenses are unfavorable by \$12.0k.
Although S&S spending is favorable by \$14.9k to budget YTD, instructional material and Art supplies is overspending by \$26k. This was offset by the

~\$30k federal technology reimbursement received in October 2024 that was expected last year.

- Net revenue YTD is unfavorable to budget by \$8.9k.
- Nothing noteworthy on school balance sheet.

b. Parish

- Total revenue has surplus of \$4.7k.
This is driven mainly by a \$15.3k stewardship surplus even though the endowment revenue is short by \$16.2k due to the lack of endowment draw.
- Expenses are favorable \$8.2k YTD.
Mainly driven by favorable B&G spending of \$6.5k YTD.
- Net revenue YTD is favorable to budget by \$12.9k.
- No issues concerning the parish balance sheet.
- It was suggested that we consider budgeting for the Endowment withdrawal in the April/May timeframe vs spreading it throughout the year.

c. Restricted/Cemetery P&L and Balance Sheet

- SM restricted maintenance expenses totaling \$11.1k were realized in October.

d. Currency Snapshot and other financial data – Bill

- Unrestricted Cash – Parish (\$234,161) and School (\$219,898). Cashflow is good.
- The restricted cash accounts total \$199,235 for the parish and school.
- The balances at RBC are as follows: LOA (\$442,849), SM Maintenance (\$209,185) and Parish/School reserve (\$495,992).
- Endowments as of Sept. 30, 2024: Parish (\$1,072,523) and School (\$661,797).
- G&G mortgage balance \$1,325,177.
- Net Currency Assets = \$2,254,973.

8. Committee/Team Updates

- Investment Committee – Bill presented September 2024 (Q3) CCF Report.
- Personnel Committee – no update.
- Technology - Bill
 - Federal technology reimbursement of \$30.9k received of \$31.6k requested.
- Budget Committee – no update.
- Safety and Security – Bill considering working with consultants to pursue federal safety grants.
- B&G project update – Bill
 - Work has started on renovation of SM Narthex.
 - IC steeple and roof repairs - work to start in June of 2025.
 - IC steeple clock and bell control systems in need of attention - more to follow.
 - Replacement IC organ components being installed at cost of \$11.4k.
 - SP - Sipple Electric waiting on fixtures to start relighting of church.
 - Received proxy approval for “Angel Mary” project and will initiate fundraising (on top of LOA Catholic Schools grant of \$25k already received) in January for work to start in spring 2025.
- Cemetery – no update.

The meeting was adjourned at 7:40pm following the Prayer for the Eucharistic Revival.

Submitted by Mike Weiland (11/21/24)