

Saint John XXIII Pastoral Council
December 2025 Consolidated Minutes

- ✓ Parish Leadership Team (DEC)
- ✓ Finance Council (DEC)
- ✓ Pastoral Council (NOV)
- ✓ School Advisory Committee (NOV)
- ✓ Worship Commission (DEC)
- ✓ Human Concerns Commission (DEC)
- ✓ Formation Commission (DEC – No Meeting)
- ✓ Stewardship Commission (DEC)



Parish Leadership Team

Meeting Minutes

Tuesday, December 16th, 2025 4:00 PM
Rm 145 – St. John XXIII School

Meeting held Tuesday, December 16th, 2025, 4:00 PM, Rm 145 – St. John XXIII School
Attending: Bill Henkle, Allyson Olivier, Fr. Pat Wendt, Mark Goeden, Chris Flint, Maureen Rotramel, Marie Lippe, Mike Weiland, Jason Sepanic, Dan Becker

1. Opening Prayer
2. Review minutes of previous meeting
 - a. No Comments
3. Succession Planning
 - a. Update from Pastoral Transition Team
 - i. Parish Profile
 1. Prior to the meeting, Jason provided the profile document to the team for review and feedback
 2. [Maureen] will reach out to Brenda to find out when the profile document needs to be completed and returned.
 - b. January 6 meeting with Brenda from Archdiocese
 - i. Invitees – PLT; Staff (Tim, Amy Jo, Sandie, Steve); PC members; Commission Chairs
 1. [Allyson] to send an invite out to all invitees
 - a. Also add Scott Wiese
 - ii. Location – 141/142 (confirmed)
4. Strategic Planning
 - a. Update on —> 2.4.1. The Parish Leadership Team, in coordination with the Pastoral Council, will annually review current committee and sub-committee structure - Create as an annual process.
 - i. Dan, Chris, and Bill have defined and documented the process for the annual Org Chart reviews. As part of this, language was incorporated into the Appendices for the Finance and Pastoral Council Norms.
 - ii. Bill walked through this addition to the Pastoral Council Appendix document 5.3 (l) and the Finance Council Appendix document 5.3 (g)
 - iii. Following some discussion, Mike put forth a motion to approve the update Pastoral Council and Finance Council Appendices as is. Chris seconded the motion. By voice vote the documents were approved unanimously.
 - iv. The documents will be stored on CCB within the Finance and Pastoral Council groups. Mike has already uploaded the Finance council documents.
 - v. [Jason] to upload the Pastoral Council Documents.
 - vi. [Bill] will send the documents to the Archdiocese for filing.

5. Walk-on Topics

- a. Report out on 'Attracting Parents & Young Adults' (Mark & Dan)
 - i. Mark and Dan presented an update on the first meeting they held with parents – Andrea & Griffin and Alesha & Alex to discuss the topic of Attracting Parents & YAs.
 - ii. Four ideas germinated from the discussion – each that needs further vetting:
 1. Establish consistent family Mass and promote to parishioner, school, and CRE families.
 2. Explore school event expansion to include parish families.
 3. Consider Service Projects as an approach to develop a Men's Group.
 4. Use the gathering of the school and CRE parents for 2nd grade sacraments to help build relationships between parents.
 - iii. The next step is to meet again to flesh the ideas out further.
 - iv. Maureen recommended that we involve at least one CRE family into the discussion going forward.
 - v. There was discussion that the Children's Choir is made up of only school kids. Is there a way to integrate CRE kids into the choir?
- b. Safety & Security Upgrade Project (Bill)
 - i. Bill received an email today from the state – WEM (Wisconsin Emergency Management) notifying of grants available for the Non-Profit Safety Program. Applications are due by January 15th. Maximum \$200,000 per site. The primary needs at SJXXIII are Doors and Cameras. Bill will work with Marie on the Application.
 - ii. Bill is planning to reach out to Saukville Elementary school to see where the bar is set regarding security on this new facility. Also, see if we might be able to piggy-back on some of the vendors working there.
- c. Conversion of Scout Room to Faith Formation Youth Rec Room (Bill)
 - i. With Food Pantry leaving this frees up 3000 ft of space. It has been suggested that the Scouts could use this space, freeing up their current room which could be used as a Faith Formation Youth room.
 - ii. Bill has reached out to the Scouts to let them know of the decision. They are meeting in January and will have a chance to see the space for themselves.
 - iii. Design and expense would be the responsibility of the Scouts. Men's Society (Mike Keller) has been notified.
 - iv. On the Parish side, we can begin to design the Faith Formation Youth room.

6. Next Meeting – January 6th 5:00 – Rooms 141/142

7. Closing Prayer



Parish Leadership Team

Meeting Minutes

Tuesday, December 2nd, 2025 5:00 PM
Rm 144 – St. John XXIII School

Meeting held Tuesday, December 2nd, 2025, 5:00 PM, Rm 144 – St. John XXIII School
Attending: Bill Henkle, Allyson Olivier, Fr. Pat Wendt, Mark Goeden, Chris Flint, Maureen Rotramel, Marie Lippe, Mike Weiland, Jason Seganic
Excused: Dan Becker

8. Opening Prayer
 - a. December Reflection
9. Review minutes of previous meeting
 - a. No Comments
10. Succession Planning
 - a. Plan for January 6 meeting with Brenda from Archdiocese
 - i. Invitees – PLT; Staff (Tim, Amy Jo, Sandie, Steve); PC members
 1. Allyson – Will invite Tim, Amy Jo, Sandie, and Steve
 2. Jason – Also invited Commission Chairs
 - ii. Location – 141/142
 1. Mark will ask Amy Jo to reserve 141/142.
 - iii. Agenda
 1. Plan on Brenda to lead the meeting – 90 minutes
11. Strategic Planning
 - a. 2.3.1 Develop a Procurement process to include shared benefit and broader impact/cost. (Bill)
 - i. Bill provided a document prior to the meeting describing “**Approaches taken to optimize conduct of parish/school financial affairs**”. The document includes many of the optimizations and improvements that he has made while in his current role. Bill noted that this document is continually evolving. There was some light discussion, followed by a recommendation that this document be provided to Bill’s successor (whenever that may occur). The team received this document as sufficient to have achieved the expectation for this strategic Planning item. This item is now closed.
12. Walk-on Topics
13. Next Meeting – December 16th 5:00
14. Closing Prayer

St. John XXIII Parish Finance Council Meeting Minutes

Wednesday, December 17, 2025, 5pm

Attendees: Dan Becker, Ethan Deutch, Jerry Dickman, Dave Didier, Chris Flint, Bill Henkle, Chuck Lanser, Patricia Vander Heiden, Mike Weiland, Fr. Pat

Absent: Griffin Snyder

1. Opening prayer (December reflection – St. Ambrose of Milan). Meeting was moved to a 5pm start to accommodate school Christmas program.
2. Review of minutes from last meeting – Jerry motion to accept, Chris 2nd.
3. Pastoral Council Report, November 2025 meeting – Bill
 1. Randy Jerome (Faith Formation Commission chair) and Maureen Rotramel gave a summary of Faith Formation program activity surrounding youth engagement.
 2. Brenda Cline from Arch will be here on Jan. 6 to present pastor transition process.
4. PLT Update – Summary of December 16 meeting - Mike
 - a. Bill noted there are up to \$200,000 in safety related grants available per site, but that the deadline to submit is January 15, 2025. Bill will follow up accordingly.
 - b. Mark Goeden and Dan Becker met with young family parishioners to discuss youth engagement. More to follow.
 - c. Bill presented the updated Finance and Pastoral Council Norms and Appendices for review.
5. G&G/LOA report and Currency Snapshot – Bill provided summaries.
 1. G&G/LOA Summary
 - G&G loan balance is now \$575,060.
 - G&G MM = \$101, LOA MM = \$21,522 (5.0 months of monthly loan payments).
 - Received LOA disbursement of \$18,554 on 12/11/25 and \$3,263 went to pay down principal.
 - b. Currency Snapshot – Bill
 - Unrestricted Cash as of December 15, 2025 – Parish (\$162,004) and School (\$164,007).
 - The restricted cash accounts stand at \$439,695 for the parish and school combined. This is a significant increase over the previous month because money was moved from the parish reserve RBC account to cover a \$272,000 check to Krause construction for the IC work completed. The \$272,000 is still reflected in the \$439,695 balance.
 - The December 15, 2025 balances at RBC are as follows: SM Maintenance (\$132,177) and Parish reserve (\$188,56). The LOA account has balance of \$85,413 which follows from the endowment fund draws made earlier this year, with disposition to be made in June.
 - Endowments as of September 30, 2025: Parish = \$1,127,837 and School = \$727,794. The draws mentioned above are not reflected in these numbers.
 - Net Currency Assets = \$2,499,535
6. October 2025 Amended Budget Financial Review – presented by Bill
 - a. School
 - Total Revenue favorable to budget YTD by \$22.2K. This was mainly due to favorable tuition of \$15.1K as a result of 5 new students, positive Pre-3 enrollment of \$4.7K and the Annual Fund tracking positively by \$2.5K.
 - Expenses are favorable to budget by \$1.9K. Although Supplies and Services are favorable by \$5.2K, Marketing Expenses are \$2.2K beyond budget YTD.

- Net revenue YTD is favorable to budget by \$24.1K
 - Nothing noteworthy on school balance sheet
- b. Parish
- Total revenue is unfavorable to budget YTD by \$5.4K.
Although unrestricted donations are +\$4.3K and fall fundraisers (dinner raffle and golf outing) outpaced the budget by \$2.6K, Stewardship is short to budget by \$15.0K. A discussion was had to change how stewardship is presented in the budget to be more impactful. Bill will follow up with Allyson concerning this.
 - Expenses are favorable \$2.2K YTD
Salaries and Benefits and Supplies and Services are beating budget by \$4.4K and \$1.2K respectively while B&G spending is over budget by \$3.8K.
 - Net revenue YTD is short of budget by \$3.2K
 - No issues concerning the parish balance sheet.
- c. Restricted/Cemetery P&L and Balance Sheets – Bill
- Nothing of interest to report.
7. Committee/Team Updates
- a. Investment Advisory – No Update
- b. Personnel – Bill
- Next meeting is scheduled for January 13
- c. Technology – See B&G
- d. Budget – No Update
- e. Safety and Security - Chris/Bill
- Bill presented an opportunity to partake in the Wisconsin Emergency Management (WEM) grant funding for security improvements to religious institutions and schools. Grant applications for the next round of this funding, however, are due 1/15/26. Grants of up to \$200,000 per site can be available. Bill will do some more investigation and provide the FC with updates.
- f. B&G project update – Bill
- Fr. Pat's bathroom renovation is near completion.
 - Some of the B&G projects may be incorporated into the WEM grant mentioned above.
 - Bill noted that Faith Formation is interested in doing some minor updates to the Scout room (old band room) for their use. Bill communicated with the Scouts that the rectory basement could be available for their use. More to follow.
 - Bill presented an Executive Summary prepared by a phone system consultant. The report provided information from 3 vendors. Two vendors required onsite hosting and one vendor cited offsite (cloud) hosting. The onsite options had higher up-front costs with lower monthly fees while the offsite option had lower up-front cost with higher monthly fees. Since our current phone system is working fine it was suggested that we continue with our existing system for now.
- g. Cemetery – is moving ahead with expanding the columbarium and should be completed this summer.

The meeting was adjourned at 6:59pm following by the St. Ambrose Prayer.

Submitted by Mike Weiland (12/21/25)

St. John XXIII Catholic Parish

Pastoral Council Agenda

Be Christ Inspired, Joyfully Live Our Call

Tuesday, November 25th, 2025, Rm. 144, Starting 5:30 PM

Attendees

P	Pastor: - Fr. Pat Wendt	P	Secretary: Kellie Kretlow
P	Parish Administrator: Bill Henkle	E	Laurie Backhaus
P	Comms & Stewardship: Allyson Olivier	P	Barbara Dickmann
P	Trustee: Dan Becker	P	Sandra Pessaro
P	Trustee: Chris Flint	E	Dania Sereno
P	Chair: Jason Sepanic	P	Griffin Snyder
5:42	Vice Chair: Marcia Nosko	P	Cindy Witte

P=Present, E=Excused

Guests: Randy Jerome (Chair, Formation); Maureen Rotramel (Director of Faith Formation & Pastoral Care)

1. Opening Prayer – Jason

2. Approval of Oct 2025 minutes - Minutes approved.

3. Strategic Initiative -

- Formation Commission Feedback – Randy Jerome/Maureen Rotramel
 - Mr. Jerome highlighted the past year and half of the commission.
 1. National Community of Catechetical Leaders (NCCL) worship project awarded to St. John XXIII. This is a new initiative by the NCCL to work with chosen parishes across the United States in engaging children/youth in the liturgy in a meaningful way. Sometime after the new year, NCCL will have survey and listening sessions, on the perception of what parents and youth see we are doing now and discern major themes of experiences. Plan to implement this in fall of next year.
 2. Children's liturgy started at 5:00 pm Sunday mass. Attendance varies and we currently have volunteers to lead this three out of the four weeks/month. Discussions about having children's liturgy being held at other church locations and progress is being made. Council members would like a count of participation at those Sunday masses.
 3. Youth Ministry is partnering retreats with other parishes, other options for high school kids. College collection (young adults), CRE, Baptism core, focusing on small group piece at high school level. Opportunity outreach with social media. Spray and pray. Questions on a youth adult group.
 - Youth Formation Survey – Marcia - sample survey to pass out to youth CRE students 6th – 11th grade
 - Note: No commission feedback in December, feedback request for January – School Advisory will be confirmed at December Meeting

4. Diocese Pastoral Transition Visit – January 6th -Jason

- Brenda Cline, Dir of Pastoral Assignments will be visiting the Parish on Jan 6th at 5 pm to meet with the PLT, Pastoral Council Members, Select Staff, and select others to discuss the pastor assignment process.

5. Commission/Committee Reports - Additional information not covered in minutes

- **Human Concerns**– Cindy - None, **School Advisory** – Sandra – discussion on traits for future pastor and security, **Stewardship** – Barbara - None, (**Stewardship Committees: Welcoming** – Chris, **Communications** – Allyson,) **Worship** – Laurie **Formation** – Dania, (**Formation Committee: Evangelization** – Dania), **Finance** – Griffin – quotes coming in on security solutions.
- **Parish Leadership** – Fr. Pat – discussions on succession planning, pastoral transition team.
- **Staff Report** – Bill – Father Pat's retirement party date is June 20th following 4:30 mass, staff Christmas party is December 12th. Idea's emerging on what to do with the space that is now available from the food pantry moving to its new location. On going efforts in security, new phone system consultant, adding a second bathroom for west side.

6. Other general business not covered

7. Next Meeting- December 30th @ 6:30 PM

8. Closing Prayer – Barb

Upcoming Events:

Nov 27th – Thanksgiving Day

- Thanksgiving Day Mass 9 AM IC Church Site

Dec 6th & 7th – Human Concerns Toy Drive

Dec 8th – **Feast of Immaculate Conception** 9 AM School Mass and 6 PM Mass (St. Peter's Church site)

Dec 9th – Adult Formation: Matrimony & Holy Orders (1 & 6:30 PM)

Dec 13th – Gifts for the Homebound, Breakfast with Baby Jesus, Advent Reflection, Christmas Cookie Sale, BINGO

Dec 14th – Gifts for the Homebound, Christmas Cookie Sale

Dec 17th – School Christmas Concert (1:30 and 6 PM)

Dec 21st – Hospitality Sunday (10:30 @ St Mary's Church Site)

Dec 24th – **Christmas Eve**

Dec 25th – **Christmas**

Dec 30th – Pastoral Council Meeting

Council Terms:

Year 1 - Laurie Backhaus, Griffin Snyder, Dania Sereno*

Year 2 – Barbara Dickmann, Kellie Kretlow, Jason Sepanic

Year 3 – Marcia Nosko, Sandra Pessaro, Cindy Witte*

*Second 3-year term

School Advisory Commission

DATE: November 18, 2025 | 6:30 PM

LOCATION: School Conference Room

MEMBERS IN ATTENDANCE: Daniel Hubacek, Jon Gruenwald, Barb Worzalla, Sarah Karasch, Sandra Pessaro, Nikki Kiss

EX-OFFICIO: Marie Lippe, Erin Brewster

1. Call to Order | 6:36 PM

2. Opening Prayer

3. *Mission Statement: A Destination to SERVE. LEARN. LOVE. LEAD...As Disciples of Christ.*

4. Review & Approve Minutes

- a. Barb 1st
- b. Nikki 2nd

5. Marie Lippe: Principal Report

a. SAC Secretary Needed

i. Barb to take over! :)

b. Tuition Refund Policy Review

i. Marie attends Deanery meetings and they share updates, policies, etc. Tuition Policy was recently discussed and she would like to come up with a system for new enrollments and families that choose to leave SJ23 mid-year/trimester. The budget is based on enrollment.

ii. SAC now proposing Tuition Refunds be moved to a Trimester basis. This will streamline within the deanery and gives parents the opportunity to decide if this is the right/best decision to pull their student out of SJ23 mid-year due to anything other than moving out of the area (i.e.: academics being too challenging). "...if chooses to leave for any reason, they will be charged tuition for that trimester/conclusion of that trimester"

1. Families to check a disclaimer box on Back to School Forms acknowledging the change.

c. Scholarship Committee Need

i. Families apply to receive different scholarships and we have no criteria in place on how they are distributed and a strategic rubric for how to determine funds.

1. Annual Salaries, how many members in the family, etc.

2. Barb will send some information to Marie as a starting point.

3. Sandra would like to participate in the Committee and is happy to help.

d. Father Pat's Retirement

i. Replacement key qualities or skills

1. Parish Leadership is putting together a binder of recommendations - our goals as a Parish and School.

2. Marie will share the document with SAC to add additional information and feedback.

e. Security Update

i. We are getting a second quote/price on adding additional security cameras.

ii. Adding fobs in a couple different locations throughout the building as well.

iii. We priced out bulletproof glass (SafeHaven Defense) and it was roughly a \$15,000 investment.

1. Sandra is proposing the idea to ask Parish members.

6. SAC Strategic Goals

a. Is it time to change the Mission statement?

b. Teacher Self-Reflection

7. Pastor Report - Not in attendance

8. Committee Reports

a. Parent Teacher Organization (Bill/PTO)

i. Upcoming Events: Christmas/Breakfast for Baby Jesus

ii. Winter Gymboree started last Sunday in the Gym

iii. \$3,681 total sales for BINGO - profit \$1,853

b. Finance - Dave absent

c. Athletics:

i. Admirals Hockey Game Field Trip - Middle School 1. Students had the best time and had an opportunity to meet Ms. G's brother. It was a great experience and proves we are a well-rounded school. Upcoming opportunities: Wave Game

ii. Volleyball Seton Update

iii. Basketball Teams/Coaches (games begin December 6th)

1. 4th/5th grade girls- Joni Christensen

2. 4th grade boys- Ben Shivery, Ivan Garcia, Tanner Saner

3. 5th/6th grade boys- Peter Slegelis, Bryan Grothman

4. 6th/7th grade girls- Ryan Karasch, Sean Norton, Matthew Burkart

5. 7th/8th grade boys- Jake Lippe, Jason Lippe

d. Development/Marketing (Erin)

i. Enrollment Updates

1. Shadow Day: 7th Grader (Thursday)

2. Previous SJ23 Family of 4 Children (Toured 11/18)

a. Shadow Day this Friday (8th, 7th, 6th, 4th)

3. Pre-3: 14 Students are signed up for 26-27

ii. Key Event Updates

1. 9 VIP Tables Secured

2. 52 Individual Tickets

3. 250 Main Raffle Tickets Sold

9. New Business/Open Forum

a. Sarah K requested for more consistency on uniform policy adherence and an update to the dress code to allow for non-collared uniform-policy-adhering shirts to be worn under sweatshirts (today reads sweatshirts require a collared shirt under them.)

b. Sarah K requested parents get a heads up on extra curricular clubs before the sign-up is sent, so parents have an opportunity to connect with their children.

C. Sarah Karasch motioned to close the meeting, Barb Worzalla seconded, motion approved

10. Closing Prayer

Worship Commission Minutes
Thursday December 4, 2025, 6:30 pm SP Room 144
Be Christ Inspired – Joyfully Live our Call

Opening Prayer December 4: Margie Becker

Review and approved minutes of November 6, 2025

Present: Linda G, Trish P, Margie B, Katie R, Julie McC, Mike McC, Tim H, Deacon Scott W., Laurie B, Dawn G.

Absent: Kay S, Fr. Pat

Guest: Deacon Scott Wiese: to share upcoming changes for Lectors. Thank you Deacon Scott. A Deacon's ministry to a parish revolves around proclaiming the Word, Charity (in communion with others), at the altar – Offer, Invite, Instruct, Dismissal, Peace and Penance- Formation (Baptism, Funeral, Marriage, Marriage Prep and Adult Formation). Specifically – a Minister of the Gospel. In discussion with Fr. Pat and Deacon Mike, these are the changes for Lay Ministry Lectors we are to expect as we go forward, starting in Advent.

1. Fr. Pat and Deacon: no procession, Book of Gospels on the Altar before Mass starts, Deacon proclaims Gospel, Deacon proclaims the Prayers of the Faithful.
2. Helper Priest and Deacon: procession in, Deacon holds the Book of Gospels, Lector my process in also, Deacon proclaims the Gospel, Deacon proclaims the Prayer of the Faithful.

Proclaiming the Prayers of the Faithful has always been the prerogative of the Deacon, we at our parish have not seen that here in the past. It may be new to us but it is not the norm. Thank you, Deacon Scott. We are excited to have you journey with us at St. John XXIII.

Old Business:

- Annual Retreat/Training -Subcommittee to meet after Christmas.
- Strategic Plan-Numbers/counting of family numbers at masses...hard to accurately measure and will not be asking ushers to count.
- Ecumenical Thanksgiving-went well. Well attended. Thank you Tim for coordinating with other local churches and with the choirs for music.
- NCCL Initiative on Catholic Children and Worship- no updates.
- Feast of Immaculate Conception: Monday, 12.8, both masses at SP, school mass and CRE. Mary Fran arranging Eucharistic Ministers. Choir to sing at 6pm at SP

New Business:

- Environment-plans/times reserved with Office for Christmas decorating.
- Epiphany-Linda shared Blessing of the Door (from Our Lady of the Lakes where Linda retired from as DRE). Tim will prepare an insert for the Bulletin and Sign of the Times based on form Linda provided. Our commission will prepare the handouts for next year of the insert, formation on the Epiphany Blessing, holy water and chalk.
- Parish Priest Replacement process-per our discussion: experience with a school, experience with a consolidated parish, openness to support school and integrate with parish, respects the role of the Deacon and lay people, communicate with ministry groups. Linda, as chair of Worship, is invited to a presentation and discussion by Brenda Cline, from the arch, about the Priest Replacement process and our hopes on Jan. 5th. Will update at our meeting on the 8th.
- Closure of SM during updating/flooring in Sanctuary- Jan. 25 through March 6. All SM masses/prayer services moved to SP during this time. Ash Wednesday noon service at SP.

- Stations of Cross-since Lent starts in February, move Stations to IC. Keep on Wednesday, start at 6 pm, before the Rosary at IC at 6:30 pm. Linda to contact Barb Roob regarding leading Stations.
- Catholic Schools Week: Jan. 25th @ 5 pm Mass, Youth Choir to sing, ends on Jan. 31st with Mission Trip Spaghetti Dinner and school Talent Show.

REPORTS:

Father Pat-Absent

Tim- Eucharistic Revival continues with a Eucharistic Congress in 2029. Presented a card from St. Francis Borgia – they have at the back of church “I gave online” to put in the collection basket. Tim offered that if we wanted to use this, to add a QR code so could donate at that time. Will consider this. Dawn asked about putting QR codes in the pews? So far, about 30% of giving to parish is done online

Pastoral Council – Laurie Backhaus

Liaison Reports:

Environment- Katie-are coordinating with office for decorating for Christmas.

Eucharistic Ministers- Trish

Lectors- Julie.No report.

Sacristans – Kay-absent.

Servers and Formation- Margie . See if generational altar servers @ IC, Laurie Backhaus could serve with her daughter. Will look for other families there also.

Ushers- Julie. No report.

Closing Prayer: Novena to St. Ambrose

ST JOHN XXIII
HUMAN CONCERNS MEETING MINUTES
December 3, 2025

Present: Bev B, Anne A, Cathy S, Jenny G, Lesa S, Jean J, Mary J, Cindy W, Lucy

Absent: Linda G, Leslie L, Mary Beth F, Mary Jo B, Robin H, Barb R, Allyson O

The meeting was called to order at 6:00 p.m.

Opening Prayer: Our Father

Council Report: Cindy W.

- Cindy is compiling the information provided on qualities for a new Pastor. She appreciated all the input.
- The Formation Commission was invited to the last Pastoral Council meeting.
- Human Concerns will be invited to a meeting in 2026 and will be asked to discuss how we are getting children involved.

SonShine Boxes:

- No boxes given out last month.

Baby Bottle Project:

- \$7,213.66 collected as of 11/19/25. This is a \$18.51 increase from last year.
- Check was sent to the Women's Care Center (WCC).
- An additional \$88.03 was received after the check was sent. Baby wipes and diapers will be purchased with this money. Linda G will deliver these items to WCC.

Basket of Warmth:

- Baskets were set out at all church sites the weekend of 11/29 and 11/30.
- Leslie L is checking the baskets at St. Peter's.
- Cindy W is checking baskets at IC
- Cathy S and Anne A are checking baskets at St. Mary's
- Baskets will be picked up December 21 by the same people who are checking the baskets. Baskets will be brought to the next Human Concerns meeting.
- No need to count the items.
- Contacted Allyson O to see if the items collected at IC can go the Food Alliance.

Christmas Toy Collection:

- Toys will be collected the Weekend of Dec. 6 & 7. Volunteers are:
 - Bev and Mary Jo 4:30 St. Peter's
 - Jenny and Lucy 8:30 IC
 - Anne and Cathy 10:30 St. Mary's
 - Leslie 5:00 St. Peter's
- Toys will be staged in the meeting room 144 at St. Peter's.
- Toys will be sorted on Monday at 10 AM after the morning mass by Cathy, Bev, and Jenny. (Linda and Barb also assisted)

- Toys are requested to be delivered to the Milwaukee Rescue Mission by Monday 12/8. Jenny will take toys to Milwaukee.
- Toys collected at the Women's Committee Meeting will be sorted after the Wednesday meeting at 3:00 by Bev, Cathy, Jenny, and Lucy.
- Cathy was contacted through St. Vincent de Paul by a person who had toys to donate. The contact is located in Menomonee Falls. Cathy wasn't sure of the timing or quantity of the toys. We will accept the toys for our drive pending more information.
- Salvation Army had a surplus of toys from their Walmart Giving Tree. Cathy will be providing some of that surplus to the toy drive. These toys will stay in Ozaukee County.
- Cathy will deliver toys to Family Promise.
- Jean will deliver toys to Advocates of Ozaukee County.
- Toy collection bags and signs were distributed to those collecting at the masses.

Homebound Christmas:

- Working with Katie to finalize lists. The overall number of homebound parishioners is down.
- Flowers will be ordered from Meijer.
- Donation envelopes will be put in the pews on the weekend of November 29th and 30th and will be picked up after distribution of the gifts and plants on December 14.
- Set-up will be on Dec. 12 at 10:00 AM at St. Peter's. Volunteers are Bev, Anne, Lucy, Cathy and Jenny (Leslie also helped).
- Cathy indicated that the cards colored by the SJXXIII school children will be ready.
- Jenny will send Anne the number of gifts needed for each church so that she can divide the gifts ahead of time.
- The volunteers to distribute the plants are:
 - 4:30 Sat. St. Peter's: Bev, Jenny
 - 8:30 Sun. IC: Cindy, Lucy
 - 10:30 Sun. St. Mary's: Anne, Cathy
 - 5:00 Sun. St. Peter's: Leslie

Lenten Houses:

- Ash Wednesday is Feb 18 so we need to decide the recipient at the January meeting.
- There was a discussion about whether to choose a local or international organization and whether we should set guidance such as alternating years between local and international. It was decided that we will not set guidance this year and just look at what organizations are brought forward.
- The pastoral council has questioned why organizations outside of Ozaukee County are selected.
- The history of the Lenten House is based in reaching out to international organizations.
- Past organizations are as follows:
 - 2022 St. Vincent de Paul \$10,448
 - 2023 CRC \$5,444
 - 2024 Smile Train \$7,625
 - 2025 Feed My Starving Children

- Members should bring their ideas to the January meeting. Organizations suggested should adhere to Catholic Policy.

Feed My Starving Children:

- Huge success, enough money was raised to fund the meals with a nest egg for starting off next time.

Women's Committee:

- Christmas luncheon on December 10 will include appetizers and desserts, short meeting, and bingo. Women were asked to bring toys for the Human Concerns toy collection.

Special Project: More information at next meeting

New Business:

- Received a Thank you card from Women's Care Center for the baby bottle project donation.
- The Evangelization Commission requested assistance passing out a book after the Christmas Masses. Anne volunteered for the 9:00 PM Mass at St. Mary's, Jean volunteered to the 10:30 AM Mass at St. Mary's.
- AmyJo sent an e-mail with purchasing guidelines.

Next Meeting: Next meeting January 7. 6:00. Room 144

Closing Prayer: Hail Mary

Submitted by Jenny G



**St. John XXIII Stewardship
December 17th 2025
Meeting Minutes**

Members Present: Mike Linstroth, Allyson Olivier, Dan Olivier, Barb Dickmann, Ann Volesky

Members Excused: Mary Burant

Members Absent:

- I. Call to Order at 5:30 PM.
- II. Opening Prayer Reflection: Provided by Allyson
- III. Pastoral Council Update
 - a. Not much. Focus was on Commissions and how we're implementing the Strategic Plan
- IV. Strategic Plan Implementation for Stewardship – Mike presents in February
 - a. Discussed ways we currently do and can in the future cater to the youth/young adult demographic
- V. Stewardship 1/3/5 year goals
 - a. Pushed this to January where it will be one of our primary focuses for discussion
- VI. Stewardship and Communications Update
 - a. No one is currently on the Communications committee
 - b. Allyson discussed forming a Father Pat fund where he can determine uses for the funds
 - c. Parish and School combined Christmas party. It seemed to be a more united focus this year. Allyson is working to have everyone view these groups as one, part of the same team.
 - d. The Stewardship pledge drive mailing is out. The second mailing will go out in January.
 - e. Father Pat will record a Stewardship video with an ask
 - f. Father Pat's apartment update is ongoing. Work is being done on the bathroom. Still need new carpet, appliances and fixtures.
 - g. We discussed whether or not to have a targeted ask for this project to the parish.
 - h. Round table
 - i. Nothing else to discuss
- VII. Meeting adjourned at 6:40 PM.