

Saint John XXIII Pastoral Council

March 2026 Consolidated Minutes

- ✓ **Parish Leadership Team (MAR)**
- ✓ **Finance Council (MAR)**
- ✓ **Pastoral Council (Feb)**
- ✓ **School Advisory Committee (MAR)**
- ✓ **Worship Commission (MAR)**
- ✓ **Human Concerns Commission (MAR)**
- ✓ **Formation Commission (No Meeting in MAR)**
 - **Evangelization (MAR)**
- ✓ **Stewardship Commission (MAR)**



Parish Leadership Team

Meeting Minutes

Tuesday, March 17th, 2026 5:00 PM
Rectory

Meeting held Tuesday, March 17th, 2026, 5:00 PM, Fr. Pat's dining room.

Attending: Bill Henkle, Fr. Pat Wendt, Mark Goeden, Maureen Rotramel, Dan Becker, Allyson Olivier, Mike Weiland, Jason Seganic

Excused: Chris Flint, Marie Lippe

1. **Opening Prayer**
 - a. March Reflection
2. **Review minutes of previous meeting**
 - a. No Comments
3. **Transition Planning**
 - a. Parish Profile – Completion
 - i. Jason has incorporated all changes from the final review pass.
 - ii. Allyson requested that addition photos be included on the cover since this document may be used more broadly in our parish communications.
 - b. 'Transition In' Book
 - i. Jason presented the initial framework for the Transition In document. He will work with others on the PLT to complete the content.
 - ii. There was a lengthy discussion on who and how this would be presented to the new pastor. Nearly everyone in the room was willing to take this task on. A decision was tabled for now until the document comes together.
4. **Strategic Planning**
 - a. What's next for Strategic Planning?
 - i. Mark described to the team the history and iterations of the Strategic Plan and then asked for guidance from the team on what should be done next in this area.
 - ii. The feedback leaned heavily on the need to engage our new Pastor on this topic before moving any further. Comments/Questions:
 1. Give the new Pastor opportunity to provide his perspective on the Strategic Plan.
 2. Would he want to embrace the Strategic Planning Process at all.
 3. Will he want to retain the Parish Leadership Team as it currently exists? And if so, it's role in overseeing the Strategic Plan.
 - iii. As a result of the above, any new work on the Strategic Planning document itself will be paused until the new pastor is in place.

- iv. However, current activities that are assigned and still open from the Strategic Plan should continue forward as scheduled.
- b. Mark's role as 'at large member' of the PLT is coming due in June based on the PLT description in the Strategic Plan.
 - i. Arm-twisting ensued, followed by celebration in the peanut gallery.

5. Walk-on Topics

- a. Financial Support petition to Vantage
 - i. Vantage is providing grants to local organizations - should SJXXIII pursue this?
 - ii. Bill had already requested feedback from our investment group on Vantage – specifically, are they in good Catholic Standing? The response was that there no red flags.
 - iii. The application from Vantage provides the following Categories for any requests:
 - 1. Hyper Local – directly support Port Washington residents, build trust and enhance quality of life.
 - 2. Workforce and Training
 - 3. STEM & Digital Access
 - iv. Finance Council will take the lead on if and how this moves forward.
- b. Budget Status – 2025/26 & 2026/27
 - i. The annual giving for 25/26 is significantly behind plan. Bill provided models to show historical patterns and the unlikely scenario necessary to hit the budget number by the end of this fiscal year.
 - ii. There are some strategies planned, and already in process, to try to right the ship as best as possible.
 - iii. Bill noted that it is causing challenges for the in-process Budgeting for 26/27.
- c. Fr. Pat Wendt Fund
 - i. Allyson provided documents describing the proposed “Fr. Patrick Wendt Fund”. There was general support for moving this forward as a way for parishioners to gift Fr. Pat as he retires.
 - ii. This item will be managed by Staff Leadership. Finance will have a role in confirming appropriate procedures are in place to manage the fund.
 - iii. Be careful to not conflict the ask for the immediate budget needs with the ask for this Fund.
- d. Book Handout – Easter (not discussed)

6. Next Meeting – April 21st 5:00

7. Closing Prayer

St. John XXIII Parish Finance Council Meeting Minutes

Wednesday, March 18, 2026, 6pm

Attendees:, Bill Henkle, , Mike Weiland, Chuck Lanser, , Fr. Pat, Chris Flint, Ethan Deutch, Dave Didier, Jerry Dickman, Dan Becker

Absent: Griffin Snyder, Patricia Vander Heiden

1. Opening prayer – Prayer During Transition
2. Review of minutes from last meeting – Chris made motion to accept, Jerry 2nd.
3. Dave Didier mentioned that he is still looking for his replacement as the SAC Liaison
4. Pastoral Council Report – Bill
 1. The Stewardship Commission presented and update on activities, including broadening stewardship beyond procuring donations, increasing youth involvement and contacting parishioners who do not appear to support the parish financially.
 2. Pastor transition was discussed.
5. PLT Update – Summary of March 17 meeting – Mike
 1. Jason Sepanic noted that as far as he was concerned the Parish Profile was complete and requested feedback.
 2. Jason was also finalizing the “Transition In” document for the new Pastor. It was discussed as to the best way to present this to the new Pastor.
 3. The PLT decided to continue to work on executing the Strategic Plan and to provide the new Pastor the opportunity to review it in the future.
 4. Bill Henkle discussed the Vantage financial support opportunity and the budget status for 2025/26 and 2026/27. These are covered in more detail below.
6. G&G/LOA report and Currency Snapshot – Bill provided summaries.
 1. G&G/LOA Summary
 - G&G loan balance is now \$532,264. In February, \$38,915 was applied to the debt principal. This was funded primarily from the LOA Disbursement of \$39,918.
 - G&G MM = \$5,817, LOA MM = \$15,837 (5.0 months of monthly loan payments).
 - We are expecting another LOA disbursement (8 remaining) is expected in May.
 - b. Currency Snapshot – Bill
 - Unrestricted Cash as of February 17, 2026 – Parish (\$152,153) and School (\$296,056). The school balance took a big jump due to recent Choice and SNSP payments from the State.
 - The restricted cash accounts stand at \$237,765 for the parish and school combined.
 - The March 16, 2026 balances at RBC are as follows: SM Maintenance (\$50,205) and Parish reserve (\$190,439). The LOA account has balance of \$86,141 has been populated via the endowment withdraw, with disposition to be made in June.
 - Endowments as of December 31, 2025: Parish = \$1,095,008 and School = \$708,110.
 - Net Currency Assets = \$2,301,237.
7. February 2026 Financial Review – presented by Bill
 - a. School
 - Total Revenue favorable to budget YTD by \$26.6K. This was mainly due to favorable tuition and fees of \$19.2K due to more than budgeted students. Annual fund surplus increased to \$3.4K.
 - Key Event numbers are not available but it is expected to beat budget.
 - Expenses are favorable to budget by \$13.9K. This is led by favorable Medical Insurance expense of \$2.3K and lower than budgeted payments to substitute teachers by \$2.9K. In addition, Supplies and Services Spanish expense is beating budget by \$8.9K due teacher not taking a salary.
 - Net revenue YTD is favorable to budget by \$40.5K
 - b. Parish

- Total revenue is unfavorable to budget YTD by \$28.3K.
Stewardship is short to budget by \$36.2K compared to \$14.8K last month. There was a large donation made in February last year that did not occur this year. Bill to follow up on it. Faith formation tuition and fees is outpacing budget by \$3.2K, which will dissipate as the money is eventually spent.
- Bill presented best and worse case scenarios for end of year stewardship expectations. Allyson Olivier is planning several pleas to help alleviate the shortage.
- Expenses are unfavorable \$8.6K YTD
Salaries and Benefits are beating budget by \$2.2K while B&G is overspent by \$7.9K due to recent HVAC repairs needed at SP.
- Net revenue YTD is short of budget by \$36.9K
- Bill mentioned that the credit card rewards is at about \$11,000.
- c. Restricted/Cemetery P&L and Balance Sheets – Bill
 - a. We received a \$10K debt reduction donation which was applied in February and another \$10k was received to help with SM renovations. In addition, another STEAM donation of \$17.5K was received.
 - b. \$14.7K was spent on SM organ upgrades and \$33.1K was paid for SM renovations.
- 8. Committee/Team Updates
 - a. Investment Advisory – No Update - Bill
 - b. Personnel Committee – No update – Bill
 - c. Technology – No Update - Bill
 - d. Budget Committee - Bill
 - Meeting was held in March 16 and preliminary numbers show the Parish net income at negative \$39K and School at +\$86K to +\$35K based on high- and low-end student enrollment estimates.
 - Next meeting is April 13
 - e. Safety and Security - Chris/Bill
 - It could be several months until we hear anything concerning the NSGP safety grant.
 - f. B&G project update – Bill
 - There was no B&G meeting in March
 - SM floor, painting and lighting are now complete.
 - Bill presented history of 2025/26 HVAC repair expenditures totaling \$35K+. We are now working with BEST Heating and AC to do our HVAC work.
 - IC shed and roof gutter was damaged due to storm.
 - g. Other
 - It was determined that we will move forward with applying for a Vantage Data Center donation. Various segments of the parish community will be solicited in order to determine priority projects.
 - We are moving ahead with the Fr. Pat Fund to benefit SJ23 staff and community. More to follow
 - h. Cemetery – is moving ahead with expanding the columbarium and should be completed this summer.

The meeting was adjourned at 7:35pm following by a “Glory Be”

Submitted by Mike Weiland (3/21/26)

St. John XXIII Catholic Parish
Pastoral Council Minutes
Be Christ Inspired, Joyfully Live Our Call
Tuesday, February 24th, Rm. 144, Starting 6:30 PM

Attendees

P	Pastor: - Fr. Pat Wendt	E	Secretary: Kellie Kretlow
P	Dir of Admin Services: Bill Henkle	P	Laurie Backhaus
P	Comms & Stewardship: Allyson Olivier	D	Barbara Dickmann
P	Trustee: Dan Becker	P	Sandra Pessaro
P	Trustee: Chris Flint	P	Dania Sereno
D	Chair: Jason Sepanic	P	Griffin Snyder
P	Vice Chair: Marcia Nosko	P	Cindy Witte

P=Present, D=Dialed-In, E=Excused

Guests: Mike Linstroth – Stewardship Commission Chair

1. **Opening Prayer** – Barb (Transition Prayer)
2. **Approval of January 2026 minutes:** [Corrections Bill & Chris](#)
3. **Strategic Initiative -**
 - Stewardship Commission Feedback – Mike Linstroth & Allyson Olivier
 - [Added events so that Stewardship is not just asking for money](#)
 - [Marketing – Sign of the Times](#)
 - [Trying to create and Idea group to get more Teen/Young adult involvement.](#)
 - [Tess come in to talk about ideas...Tentatively schedule Tess to come in on for April Meeting.](#)
 - [Annual pledge / Stewardship drive](#)
 1. [Roughly 500 parish members not providing a pledge](#)
 2. [Working on a targeted plea to those who have not responded.](#)
 3. [Capturing the value of](#)
 - [Not a lot of coordination between Parish & School stewardship. No “dual” members since Mike left SAC.](#)
 - Review Human Concerns feedback request for March. - Jason
4. **Diocese Pastoral Transition** – Parish Profile Review – Jason
 - [Summarized need feedback.](#)
5. **Fr. Pat Farewell Planning** – Update - Allyson/Chris
 - [March 10th at 6PM at St Peters, RM 144 planning meeting \(Change from last PC Meeting\), plans moving forward](#)
6. **10th Anniversary Planning Group** – Update - Jason [No Update](#)
7. **Commission/Committee Reports** - Additional information not covered in minutes
 - **Human Concerns**– Cindy [Nothing to add](#), **School Advisory** – Sandra: [Discussion on School farewell of Fr. Pat](#), **Stewardship** – Barbara [Nothing to Add](#), (**Stewardship Committees: Welcoming** – Chris, **Communications** – Allyson,) **Worship** – Laurie: [Discussion on Lenten/Easter worship aides; Shadow station times.](#) **Formation** – Dania [Nothing to add](#), (**Formation Committee: Evangelization**), **Finance** – Griffin [Nothing to add](#)
 - **Parish Leadership** – Fr. Pat – [Reviewed Parish Profile and Strategic Plan](#)
 - **Staff Report** – Bill – [Parish accepted under NCCL grant on Youth Formation involvement; Formation working on a Baptism mentorship program; looking to purchase a mobile PA system; March Staff meeting focused on Calendar planning; April is SAFE Environment month \(Arch\);](#)

Parish membership requirements: Baptized Catholic or Baptized Christian going through OCIA process. Catechumens become full members upon receiving sacraments of initiation.

8. Other general business not covered

9. Next Meeting- March 24th @ 6:30 PM

10. Closing Prayer – Griffin

Upcoming Events:

Feb 28th – Hospitality Saturday @ St. Peter's after 4:30 PM Mass

Mar 1st – *Hospitality Sunday @ IC after 8:30 Mass - SVDP

Mar 1st – Hospitality Sunday @ St. Peter's after 5:00 PM Mass

Mar 7th – Lenten Morning of Reflection @ 9:30 AM

Mar 7th – Key Event/Gala – Casino Royale

Mar 10th – Pope Leo XIII and the Catholic Worker presentation by Anne Haines

Mar 14th – BINGO

Mar 15th – Hospitality Sunday @ St Mary's after 10:30 Mass

Mar 24th – **Pastoral Council Meeting**

Mar 26th – Youth Shadow Stations of the Cross @ St Peter's 6:00 PM

Mar 28th – Hospitality Saturday @ St Peter's after 4:30 PM Mass

Mar 29th – **Palm Sunday**

Mar 29th – Hospitality Sunday @ St. Peters after 5:00 PM Mass

** Change from last month's Upcoming Events*

Council Terms:

Year 1 - Laurie Backhaus, Griffin Snyder, Dania Sereno*

Year 2 – Barbara Dickmann, Kellie Kretlow, Jason Sepanic

Year 3 – Marcia Nosko, Sandra Pessaro, Cindy Witte*

*Second 3 year term

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School Advisory Commission Meeting Agenda



Worship Commission Minutes

Thursday March 5, 2026, 6:30 pm Rectory

Be Christ Inspired – Joyfully Live our Call

Opening Prayer March 5: Kay Schmit. Reflection on St. Oscar Romero

Approved the minutes of February 5, 2026

Present: Linda Guokas, Dawn Goodno, Tim Handle, Fr. Pat, Kay Schmit, Katie Rutz, Julie McComis, Deacon Scott Wiese and Margie Becker.

Excused: Laurie Backhaus.

Next meeting is March 26. Prayer Leader: Fr. Pat. Will be in Room 144.

Communications and Stewardship updates from Allyson Olivier-will burn over 1000 prayer request cards before the Easter Vigil Mass.

Old Business:

- Annual Retreat/Training -Subcommittee to meet.
- Lent- In addition to Stations of the Cross at IC on Wednesdays during Lent, 8th grade school class will present Shadow Stations of the Cross on Thursday, March 26th, at 6 pm at SP site. We will meet in our regular room after the Shadow Stations.
- Holy Week Services update on Action Items: Margie-old palms collected, no additional taper candles needed for Easter Vigil; Kay-contacted Caan's and form for ordering Easter flowers; Linda-Morning Prayer binders done except Good Friday, needs 2025 updates for Binders from Tim (Tim has sent them now), Insert for Easter Flower Memorial Collection is done and in Bulletin and Sign of the Times, Dan Olivier will watch fire for Easter Vigil, 7:45 pm burn the Prayer Request Cards; Katie-working on arranging participants to bring up Holy Oils and working with Maureen for foot washing candidates; Tim-ordered palms, ordered one Easter Candle for SP site, will let Lector schedulers know which readings for Palm Sunday for the Gospel. Two deacons will carry Cross up during Good Friday services.
- Morning Prayer- Sue Kruske has people scheduled for Presider, Cantor and Reader for the three days.

New Business:

- Update on Closure of SM- all will be ready for March 8th, 10:30 am Mass. New lights on Altar, in main church. Grouting will be done. Whole space is much brighter and clean with marble/ceramic tile flooring.
- First Communion-Last weekend in April. First communicants at all Masses: 17 at 4:30 pm, 3 at 8:30 am, 11 at 10:30 am and 6 at 5:00 pm. Will need 1 more Cup EM at 8:30 and 5 masses. Fr. Mike at 8:30 and Fr. Don at 5 pm. Dawn to coordinate with helper priests.
- Confirmation is Sunday, May 3rd at 5 pm Mass
- New Easter Banners are ordered for SP site – thanks to Women's group

REPORTS:

Father Pat- Transition Prayer card-Serano family to order and print 200 prayer cards for each church site. After Easter, we, as a parish, will say this prayer at each weekend Mass.

Tim- Candles, palms, vigil tapers ready. Organ at SM is receiving 3 more sets/ranks of pipes (Organ was prepared for additional pipes when installed in 2003). An anonymous donation has allowed us to complete the main/great manual set of pipes. Should be ready for Easter. Will provide richer sound with more color and clarity.

Pastoral Council – Laurie Backhaus-Fr. Pat shared that the Council has completed the Parish Profile and sent it to the archdiocese. We should know sometime in May who our new Pastor will be.

Liaison Reports:

Environment- Katie-no report.

Eucharistic Ministers- Linda is new liaison. No report.

Lectors- Julie-no report.

Sacristans – Kay-need an email/phone for Ed Muenta at IC.

Servers and Formation- Margie-no report.

Ushers- Julie-no report.

Closing Prayer: Prayer During Transition.

St. John XXIII

Human Concerns - Meeting Agenda March 4, 2026

Present: Bev Bolz, Jean Jones, Robin Haley, Allyson Olivier, Jennie Graham, Cindy Witte, Cathy Schowalter, Anne Antoine, Luci Scheff, Leslie Lanser

Absent: Barb Roob, Lesa Staehler, Mary Jacoby, Mary Beth Federspiel, Linda Gottlieb, Mary Jo Bichler

Opening Prayer: Prayer During Transition- Please keep copy for future meetings.

Council Report: Cindy W/ Allyson

Planning started for Parish 10th Anniversary in the Fall. Combine something in the Fall for Church and School together.

SonShine Boxes: Bev

One box delivered / Deb Manoni

Baby Bottles: COMPLETED Collected: \$7,383.13

Baskets of Warmth: Barb and Anne: - COMPLETED

Toy Collection for Christmas: Jenny and Barb - COMPLETED

Gift Bags for Homebound: Bev COMPLETED

Homebound Christmas Flowers and Gifts: Jenny, Leslie, Anne - COMPLETED

☐ Expenses: Plants: \$509.30 Gifts: \$273.14 Total: \$782.44

☐ Money Collected: \$2,485.44 Balance for Easter: \$1,703.00

Feed My Starving Children: Linda Unofficial Amount Collected: \$36,193.

Lenten Houses: Bev and Cathy

Total Donations as of this meeting \$3271. Nice variety of purchased items.

☐ Update Totals: IC: Cindy/Robin SM: Anne/Cathy SP: Bev/Leslie

☐ Count Money: Bev and Cathy. Barb and Jean volunteered to help...money needs to be counted on Monday to get information in the bulletin.

☐ Pulpit, SOTT, and Bulletin Announcements: Linda G

Lenten Houses: Had trouble finding Lenten House tables at IC, as they were being used. Tables were purchased by Human Concerns use and need to be labeled.

Lenten House Take Down- 4/12 ...Week after Easter

SP- Leslie IC- Robin SM- Anne & Cathy

Homebound Easter Flowers and Gifts: Jenny Easter is April 5

☐ Anne purchased 50 gifts. Total Expense: \$265.17. Average Cost: \$5.41

Total expense of cellophane bags \$25.27

☐ Allyson: Contact Tim Handle to order extra Palms for Homebound

☐ Allyson: Contact Amy Jo to order extra bulletins

☐ Leslie: Contact Colleen at school to make the cards

☐ Set up will be: 3/27 at 1:30 - Organize flowers & gifts for each Church site.

We will stuff bulletins with cards and palms also at this time of setting up!

Allyson will ask Fr. Pat about blessing palms prior to mass (before we stuff bulletins) or just have present at each Church site when all are blessed.

o Setup Volunteers:

Jennie G, Cathy S., Barb R., Jean J, Leslie L, Robin H, Luci S.

Flower Distribution 3/28-3/29

4:30 SP -Mary Beth F, Bev, Jennie G?

8:30 IC – Luci S, Cindy W.

10:30 SM- Robin H, Cathy S., Anne A.

5:00 SP- Leslie L, Jennie G?

Women's Committee Update: Leslie L

Gift Basket Fundraiser for Altar Supplies is going on now.

Philanthropy: Allyson

Deadline is the end of March for Applications for grants.

Special Project: Mercy Mats: Lesa and Jean COMPLETED

☐ Lesa, Jean: Update on how the event went- LIFT went very well...Lesa took all Plarn Balls created and dropped off. Next time make sure all handles are cut off. If anyone has interest in learning crochet or Plarn-contact Lesa.

First Friday of Lent- Jean visited Middle School kids at St. John XXIII- showed a new video of making the Mercy Mats and showed the kids the steps. Everyone completed one step. In the next week she will hold another session.

Jean will send us all the video she showed the student.

Kids were given CRS bowls, and we should receive some of those back.

Stewardship and Communication Updates: Allyson

4/4 Holy Saturday – the prayer cards will be burned, prior to the Easter Vigil. Everyone is invited.

Fr. Pat Planning party is underway.

Fr. Pat is continuing the "Ask Fr. Pat" segment.

7/31 (Friday) Parish Pool Party Free- Open to All with Ice Cream

9/28 Golf Event- Looking for Sponsors- Golfers. Raffle Prizes. At the Bog.

Stewardship – our goal is 3% up from last year. Currently down \$36,000 from our goal...we need to reach goal – how do we build and grow? We need ideas on how to reach our yearly goal.

Updates/New Business:

Senior Center Donations- We received a donation from the Senior Center after Anne had already purchased our Easter gifts to Homebound. It was suggested that after seeing items that may be of great use for Sonshine boxes or for bingo prizes at facilities?

We are sending a Thank you to Bernice Vajgrt.

What to do with surplus Christmas/ Easter money?

Closing Prayer: Our Father

Next Meeting: Wednesday, April 1, at 6:00 in Room 144

Respectfully Submitted,

Leslie Lanser

Faith Formation Commission – Meeting

No Meeting in March

Evangelization Team Minutes

Members Present: Mike Linstroth, Allyson Olivier, Dan Olivier, Mary Burant, Ann Volesky, Barb Dickmann

Members Excused:

Members Absent:

- I. Call to Order at 5:30 PM.
- II. Opening Prayer: Prayer During Transition
- III. Pastoral Council Update
 - a. No update. Mike and Allyson provided a quick summary of the Stewardship presentation made during the February meeting.
- IV. Stewardship and Communication Update
 - a. Pledge drive:
 - i. Currently raised \$880,251. Need an additional \$431,500 by the end of June. \$36k behind budget.
 - ii. A letter is going out to those who haven't given yet.
 - iii. Father Pat is recording a video ask as well.
 - iv. Looking to do a last minute plea like last year which was very successful.
 - v. We have 1271 registered families. Roughly 500 have no record of giving at all.
 - b. Fr. Pat retirement party
 - i. The plan is to do it in the cafeteria after his last Mass. An invitation is currently being drafted.
 - c. Rectory refresh
 - i. We should learn who our new priest is in May
 - ii. Fr. Pat will move out on 6/15
 - iii. New priest will move in on 6/17. We hope to be able to find a place for him to stay for a few weeks to allow renovations to occur.
 - iv. Plan to ask people to donate/purchase specific items (ie: couch, stove, microwave, etc)
 - v. Other: currently working on calendaring. This highlights just how many events and fundraisers we have as a parish. Is there a way to tone down the many asks?
- V. Strategic Plan Implementation
 - a. Tess Linstroth is scheduled to meet with the Pastoral Council at their 4/28 meeting.
 - b. Mike will be working with Dan Becker and Mark Goeden around creating a "focus group" of differing ages and demographics to bounce ideas off of and get feedback from.
 - c. Look to have joint meetings at different times with the subcommittees of Stewardship.
- VI. Stewardship Goals 2026
 - a. Planning first potential parish trip
 - i. Champion – Mary to investigate
 - ii. Holy Hill – Ann to investigate
 - iii. Basilica of St. Josaphat – Dan to investigate
 - b. Discussion around meeting with committees under Stewardship. Frequency and logistics.
 - i. Maybe meet 2 times per year
 - ii. Move our meeting for the month to the day of their meeting
 - iii. Includes Men's Society, Women's Society and Welcoming
 - iv. Topics include: what are they working on, needs and how we can help, how to they want to see the relati
- VII. Round table

i. Nothing else to discuss

VIII. Meeting adjourned at 6:40 PM.

Welcome Committee Meeting Minutes

Tuesday, March 10, 2026

6:00 PM at St. John XXIII Meeting Room 144

Be Christ Inspired, Joyfully Live Our Call

Attending: Kellie Kretlow, Bette Anne Brelsford, Robin Haley, Karen Becker, Maria Welz, Patty Villeneuve, John Weinrich, Susan Meyers, Allyson Olivier, Mike Keller, Dania Sereno, Connie Coen, Marie Lippe, Gene Meyer

1. Opening Prayer – Patty
2. Minutes of last meeting – accepted as written
3. Treasurer's Report
 - a. Received 3 \$500 donations from Catholic Women's Society, Men's Society & The Knights of Columbus. Very generous; thank you
 - b. Balance on hand after the donations, \$3,216.76.
4. Discussion of Father Pat's farewell – June 13, 2026. So many ideas were discussed. At the meeting we felt that the food should be in Rooms 141/142, the bar setup in the hallway leading to the school, leaving the Narthex for mingling and gathering. Since the meeting it has been suggested we move to the Café in the Lower Level. School will be out so we can decorate, set up, etc without time restrictions. Fr Pat is ok with this. If we don't get major objections to this that is what we will go forward with.
 - a. After 4:30 Mass; Setup & decorating can start on Friday and go thru Mass time.
 - b. It was suggested that we ask Tello if they would cater. John W was going to speak to Angel and also see if he'll donate the cake.
 - c. John will handle the bar setup with ice (4 large bags, 2 for drinks and 2 for the coolers), the hard liquor and the Old Fashion ingredients, including olives, cherries, etc. Question is where he will setup now that we are in the cafeteria.
 - d. Welcoming will provide the wine, beer, mixers (cans preferred), Bubbl'r & juice boxes. We'd like to see if someone has a large water dispenser instead of the little bottles. John asked that we include tonic, Seven Up, Sprite, Squirt, seltzer, Coke & Diet Coke, lots of Kit Kats and Old Fashion glasses, straws and picks. He will need 4 large bags of ice; 2 for drinks and 2 to keep the soda, juices, beer etc cold. We will provide the coolers.
 - e. Welcoming will provide the glasses & cocktail napkins. We need to decide if we want to use the dishes in the cafeteria or order them.
 - f. Allyson will provide a video of Ask Fr Pat Bloopers.
 - g. It was suggested that we consider a commemorative card (much like what funeral homes provide for the deceased).
 - h. It was suggested the school children could work on the Kit Kat picture & labels.
 - i. Decorations & Chair for Fr Pat.
 - i. We'll need a group of people to come up with the theme, what we'll need and do the decorating. We'll want table cloths, all the tables we can fit, chairs, etc.
 - j. Some ideas for commemorating Fr Pat: Plant a Tree, Buddy Bench. Have the steeple lit, the Holy Family and the Music playing for the weekend.

- k. Will this 4:30 Mass be crowded enough that we want to transmit it to Rooms 141/142?
 - l. Who can help?
 - i. We didn't take names; I'm sure we won't have a problem with volunteers.
- 5. Welcoming of new priest – June 20 & 21, 2026 – All 4 Masses.
 - a. What food?
 - i. It was agreed that we will do normal hospitality fare at each Mass however we should up the quantities; more attendees than normal?
 - b. Who can help?
 - i. We will need some help with this so let Patty or me know.
- 6. March Hospitality
 - i. March 15 - St. Mary's 10:30 - Janet, Patty, Pat R.
 - ii. March 28 – St. Peter's 4:30 – Patty, Chris, Bette Anne, Karen
 - iii. March 29 – St. Peter's 5:00 – Leslie, Karen, Chris, Maria
- 7. April Hospitality
 - a. April 4th – Easter Vigil – 8Pm – Chris, Bette Ann, Barb.
 - b. April 12 – IC 8:30 – Patty, Maria setup, Kellie,
 - c. April 19– St. Mary's 10:30 – Pat, Margaret, Janet, Patty
 - d. April 25 – St. Peter's 4:30 – Chris, Patty, Pat R, Margaret (First Communion) cupcakes
 - e. April 26 – IC 8:30 – Patty, Susan, Bette Anne Who Else? (First Communion) cupcakes
 - f. April 26 – St. Mary's 10:30 – Patty, Janet, Kathy. Who Else? (First Communion) cupcakes
 - g. April 26 – St. Peter's 5:00 – Patty, Leslie, Karen, Chris (First Communion) cupcakes
 - h. Patty will order, pickup and deliver the cupcakes to each site.
- 8. May Hospitality
 - a. May 3 – Confirmation St Peter's – 5PM – Patty, Chris, Leslie, Karen
 - b. May 10 – IC – 8:30 – Robert, Kellie, Susan
 - c. May 17 – St Mary's – 10:3 – Janet, Who Else?
 - d. May 17 – St Peter's 5pm – Fr Alex's First Mass – Leslie, Chris, Michelle, Beckers, Maria
 - e. May 23 – St Peter's 4:30 – Chris, Bette Anne
 - f. May 24 – St Peter's 5pm – Chris, Kathy, Karen
- 9. June Hospitality
 - a. None, except for # 4 & 5 above.
- 10. July – Picnic at Barb's house?
- 11. August Hospitality
 - a. Weekend of 8/15-16 – All 4 Masses – Root Beer Floats
- 12. The Chosen – Or Selected Movie Series
 - a. What is the schedule? Who can help serve?
- 13. Schedule for meetings for 2026**
 - a. May 12 – Margaret's Home
 - b. July - Barb Bode's Home?
- 14. Pulpit announcements – Hospitality announcements need to get them to Sandie (Wednesday before event) Chris and Betty Anne have been taking care of this. Thank you, they have been wonderful.
- 15. Supplies needed – let Patty know
- 14. HWAP plans – There are none scheduled at this time.
- 15. Next Meeting is May 12 – Margaret's home
- 16. Closing prayer – Patty

Respectfully Submitted

Chris Flint 3/13/26